

AGENDA

Meeting: Chippenham Area Board
Place: Council Chamber - Council Offices, Monkton Park, Chippenham, SN15 1ER
Date: Monday 4 September 2017
Time: 7.00 pm

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Will Oulton (Democratic Services Officer), direct line 01225 713935 or email william.oulton@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Ashley O'Neill, Queens and Sheldon
Cllr Baroness Scott of Bybrook OBE, Bybrook
Cllr Bill Douglas, Hardens and England
Cllr Andy Phillips, Cepen Park and Redlands
Cllr Nick Murry, Monkton

Cllr Ross Henning, Lowden and Rowden
Cllr Peter Hutton, Cepen Park and Derriards (Vice Chairman)
Cllr Howard Greenman, Kington (Chairman)
Cllr Melody Thompson, Hardenhuish
Cllr Clare Cape, Pewsham

RECORDING AND BROADCASTING NOTIFICATION

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

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To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
<p>1 Chairman's Welcome and Introductions</p>	7:00pm
<p>2 Apologies</p>	
<p>3 Minutes (<i>Pages 1 - 6</i>)</p> <p>To approve and sign the minutes of the meeting held on 26 June 2017.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (<i>Pages 7 - 28</i>)</p> <p>To include:</p> <ul style="list-style-type: none"> a) Public Meetings b) Emergency Planning c) Housing Sites Allocation d) Chippenham Area Board Community Awards 2017 	
<p>6 Community Safety Issues</p> <p>To receive and update on Crime and Community Safety issues, including:</p> <ul style="list-style-type: none"> • Cyber Crime • Community Policing Teams • Flytipping 	7:05
<p>7 Waste Strategy</p> <p>Consultation on new Waste Management Strategy & Information on your local Household Recycling Centre</p> <p>A session as part of the consultation on a new waste management strategy to shape how the Council collects and manages household waste and recycling. The item will include a short presentation, interactive voting to feed into the consultation and time for Q&A.</p>	7:45
<p>8 Local Youth Network (LYN) Update (<i>Pages 29 - 32</i>)</p> <p>To consider applications for Youth funding as follows:</p> <ul style="list-style-type: none"> • £2,286 - Youth Adventure Trust 	8:10

9	<p>Health & Wellbeing Update (<i>Pages 33 - 36</i>)</p> <p>To consider the funding recommendation from Chippenham Health and Wellbeing Group as follows:</p> <ul style="list-style-type: none"> • £1,000 - A Senior Moment – event for over 55s 	8:20
10	<p>Town, Parish and Partner Updates (<i>Pages 37 - 48</i>)</p> <p>To note the written updates provided and answer any questions arising from the floor:</p> <ol style="list-style-type: none"> i. Parish and Town Councils ii. Wiltshire Police iii. Wiltshire Fire and Rescue Service iv. Wiltshire Clinical Commissioning Group (CCG) v. Chippenham and Villages Area Partnership (ChAP) vi. Other Community Groups 	8:30
11	<p>Community Area Grant Funding (<i>Pages 49 - 52</i>)</p> <p>To consider applications for Community Area Funding as follows:</p> <ul style="list-style-type: none"> • £5,000 - Community Running Track at Ivy Lane School 	8:35
12	<p>Community Area Transport Group (CATG) (<i>Pages 53 - 88</i>)</p> <p>To consider the report arising from the last meeting of the CATG and any recommendations within.</p>	8:45
13	<p>Community Engagement Manager Update</p> <p>To receive an update on community engagement issues.</p>	8:55
14	<p>Urgent items</p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	
15	<p>Evaluation and Close</p> <p>The Chairman will invite any remaining questions from the floor and will welcome the submission of new Community Issues.</p> <p>The next meeting dates are:</p> <p>6 November 2017 and 15 January 2018</p>	9:00pm

MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: Goss Croft Hall, Malmesbury Road, Upper Seagry, Chippenham,
SN15 5HD
Date: 26 June 2017
Start Time: 7.00 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

Will Oulton (Democratic Services Officer), Tel: 01225 713935 or (e-mail)
william.oulton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Ashley O'Neill, Cllr Bill Douglas, Cllr Andy Phillips, Cllr Nick Murry,
Cllr Ross Henning, Cllr Peter Hutton (Vice Chairman), Cllr Howard Greenman
(Chairman) and Cllr Melody Thompson
MOD Hullavington

Total in attendance: 32

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
34	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the councillors and officers present.</p>
35	<p><u>Apologies</u></p> <p>Apologies for absence were received from Baroness Scott and Councillor Clare Cape.</p>
36	<p><u>Minutes</u></p> <p>Resolved</p> <p>The minutes of the meeting held on 13 March 2017 were agreed a correct record and signed by the Chairman.</p>
37	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
38	<p><u>Chairman's Announcements</u></p> <p>The Chairman stated that it was hoped to receive a presentation on Cybercrime at the next meeting.</p> <p>He also mentioned the that a presentation by the developers had been arranged at Kington Langley regarding the Chippenham Gateway application (ref: 17/03417/OUT).</p>
39	<p><u>Local Youth Network (LYN) Update</u></p> <p>The meeting received an update and was asked to consider the applications for funding together with the recommendations of the Local Youth Network (LYN) Management Group.</p> <p>Applicants, in attendance, were given an opportunity to address the meeting.</p> <p>Resolved</p> <p>To make the following awards:</p> <ul style="list-style-type: none"> • Explorer Scouts - £2,000 • Relate - £2,500

40	<p><u>Chippenham Station Development Update</u></p> <p>The meeting received an update on the Chippenham Station Development project following on from the information presented to the previous meeting.</p> <p>Issues highlighted in the course of the presentation and discussion included: that the scheme was awarded £16m from central government conditional on certain project requirements being met; that GWR would be installing ticket barriers and had sought some funding to improve the ticket hall, access and other improvements totalling £2m; that the scheme includes improved access for cyclist, public transport users and disabled visitors; the desire to improve the interior appearance to be in keeping with the listed building; improving the signage and way-finding for those arriving and wanting to navigate the town; the timeline of the scheme, including that a planning application had been submitted; that the business case will be determined by the LEP in July; that hopefully with first phase of work to start in Sept 17; that the time frame for longer term improvements had yet to be determined; that further stakeholder and public consultation would be undertaken once a deliverable plan had been developed; and that various options for car parking were being explored but that they would need to be in budget.</p> <p>The Chair thanked the officers for their presentation.</p>
41	<p><u>Town, Parish and Partner Updates</u></p> <p>Updates from partners received were noted.</p>
42	<p><u>Health & Wellbeing Update</u></p> <p>An update was received Julia Stacey and Alison Butler including: how issues were being promoted in the community; the work with partners to make Chippenham more dementia friendly; and continue concern over payments for the painting of disable parking bays.</p>
43	<p><u>Community Engagement Manager Update</u></p> <p>The Community Engagement Manager presented an update including a short video about the Big Pledge challenge which was encouraging people to take more exercise.</p> <p>Information was also given out regarding the tree planting scheme for next year, with the community being asked to identify land suitable for planting in 2018.</p>
44	<p><u>Funding</u></p> <p>The Area Board considered applications to the Community Area Grant Scheme as set out in the report.</p>

	<p>Following an opportunity for applicants to present their projects, and after a short date, the meeting;</p> <p>Resolved</p> <p>To make the following awards:</p> <ul style="list-style-type: none"> • Chippenham Hospital Radio - £3360 • Kington Langley Croquet Club - £5000 • Burton Community Association - £5000
45	<p><u>Appointment of Outside Bodies and Working Groups</u></p> <p>The meeting considered the report which provided the opportunity to appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2017/18.</p> <p>Following a short debate, the meeting;</p> <p>Resolved</p> <p>To appoint Councillor representatives to Outside Bodies and to reconstitute and appoint to the Working Groups as follows:</p> <ul style="list-style-type: none"> • Community Area Transport Group: Councillors Ashley O’Neill, Nick Murry, Bill Douglas, Ross Henning, Maurice Dixon, John Scragg and Mr Adrian Jones • LYN Management Group: Councillors: Hutton and Thompson • Health and Wellbeing Group: Councillor Peter Hutton • Safer and Stronger Communities Group: Councillors Peter Hutton and Nick Murry. <p>To note the Terms of Reference for the Working Groups, as set out in Appendix C.</p> <p>To reappoint the Health & Wellbeing Champion; and the Older Peoples/Carers Champion for the Area Board, in accordance with Appendix D as follows:</p> <ul style="list-style-type: none"> • Julia Stacey and Barbara Hearn– Older People’s Champion • Alison Butler – Carers Champion

46	<p><u>Urgent items</u></p> <p>The Chairman sought support to bring a future item on the possibility of using CCTV, or other methods, to deter fly tipping in the area.</p> <p>The meeting were generally supportive of this discussion.</p>
47	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting. The next meeting of the Chippenham Area Board would take place on the 4th September 2017.</p>

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Agenda Item 5

Chairman's Announcements

Subject:	Voice Your Views at Interactive Public Meeting
Officer Contact Details:	events@wiltshire.gov.uk

Invitation to voice your views at interactive public meetings

You are invited to attend one of a series of meetings that Wiltshire Council is hosting to discuss the challenges that the council is facing and the impact that these could have.

The council currently spends around £900m each year on more than 300 services and has recently agreed a plan to deliver an ambitious programme of work over the next 10 years.

The council's vision is to create strong communities, prioritising growing the economy, protecting those who are most vulnerable, and working with partners in an innovative and effective way.

Changing demographics and the continuing reduction in funding from central government mean we have to continue to find substantial savings and work even more closely with local communities to encourage and support them to do more for themselves.

The council's cabinet members will be attending the meetings to discuss the challenges and to invite and listen to your views and suggestions on how these can be best managed.

Details of the informative and interactive meetings are set out below.

We look forward to seeing you and hope that you will be able to join us. It would be extremely helpful if you could confirm your attendance by emailing events@wiltshire.gov.uk

Date	Location	Venue	Time	
5 September	Salisbury	City Hall	5.30pm	Refreshments available
14 September	Chippenham	Monkton Park	5.30pm	Refreshments available
25 September	Trowbridge	County Hall	5.30pm	Refreshments available
26 September	Devizes	Corn Exchange	5.30pm	Refreshments available

Chairman's Announcements

Chairman's Announcements

Subject:	Community Resilience- Emergency Plans
Officer Contact Details:	Sarah Kelly (Emergency Plan Resilience and Response Officer) Sarah.Kelly@wiltshire.gov.uk

Planning for emergencies is an important job for the organisations who respond to incidents, but it is also important for local communities to think about how you may be able to assist the emergency services and other responders.

The main way of doing this is to create a community emergency plan. This can be as simple as a contact list for key people within the community, or a more comprehensive plan which covers the emergencies which are most likely to occur in your area (rather than just the absolute worst-case scenarios), and how your community would respond to them. Your local knowledge is also very important to the organisations who will be responding to the situation. Information such as where floods most often, what roads could be made inaccessible by snow, how badly a power cut would affect your community and where the nearest places of safety are (village/community hall etc) can greatly help the emergency services, council and other groups. Having this recorded beforehand could potentially save a lot of time if the information is needed in response.

Keeping your plans flexible is also important; they should be able to be picked up for almost anything, even if you only use the contact details and information on the nearest community centre for most events.

Getting started with these plans can be difficult, and knowing what to include even harder. If you are stuck with where to begin, there is a template available to get you started with writing an emergency plan for your area. Please contact Sarah Kelly, Emergency Planning Officer, Wiltshire Council, if you would like a template, or advice about writing your plan. There is also a Community Risk Register Available on the Wiltshire & Swindon Local Resilience Forum (LRF) website (<http://wiltshireandswindonprepared.org.uk/community-risk-register/>). This details the different risks to the Wiltshire and Swindon area, and how likely they are to happen. This document should be adapted to your area if you wish to use its information, as not all risks are relevant to each part of Wiltshire.

It is recommended that to keep your plan in its best condition, it should be exercised with everyone who has a role in it once a year, and contact details should be updated at least once a year, or when there has been a change. There is an exercise template available if you would like to exercise your plan, it is available as a PowerPoint presentation or a Word document, again please contact Sarah Kelly if you would like to discuss the exercise or be sent a template.



Draft Wiltshire Housing Site Allocations Plan

Formal Pre-Submission Consultation on the Draft Plan

Friday 14 July – Friday 22 September 2017



Introduction

The draft Wiltshire Housing Site Allocations Plan proposes new sites for housing to ensure we can plan effectively to meet Wiltshire's housing needs in the most sustainable way.

Where necessary, it also reviews settlement boundaries for the principal settlements of Trowbridge and Salisbury, market towns, local service centres and large villages in Wiltshire, as identified in the Wiltshire Core Strategy.

The Wiltshire Core Strategy, which was adopted after wide consultation in January 2015, requires at least 42,000 new homes to be delivered in the period 2006 to 2026. It plans for housing to come forward through a number of sources including: strategic site allocations in the Wiltshire Core Strategy; neighbourhood plans; planning applications; and site allocations plans, including this Plan.

A separate plan has already been prepared for the principal settlement of Chippenham, the Chippenham Site Allocations Plan (adopted May 2017), which can be found on the council's website at: <http://www.wiltshire.gov.uk/csap-adopt-adopted-may-2017..pdf>

We now want to hear your views on the draft Wiltshire Housing Site Allocations Plan.

This formal consultation on the draft Plan will start **9am Friday 14 July** and close at **5pm on Friday 22 September 2017**.

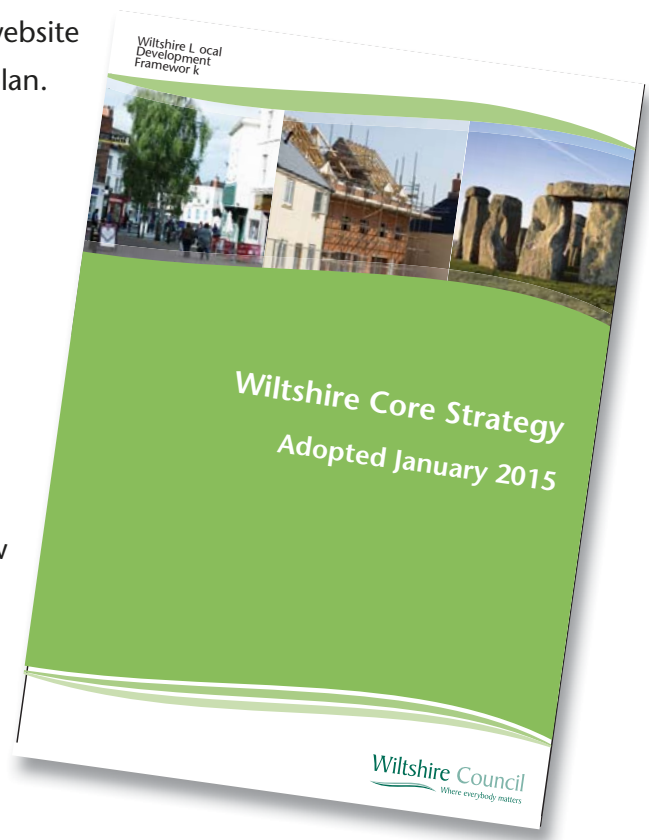
The consultation documents, including the draft Plan and supporting evidence can be found on the council's website (<http://www.wiltshire.gov.uk/wiltshgsiteallocationsplan.htm>).

The supporting documents include:

- Draft Sustainability Appraisal Report
- Draft Habitat Regulations Assessment
- Consultation reports
- Topic papers setting out the site selection process methodology and the settlement boundary review methodology; housing land supply; developing plan proposals; viability appraisal as well as community area topic papers.

Alternatively, all the consultation documents can be found at the following locations during normal opening hours:

- The council's main offices at Monkton Park (Chippenham), Bourne Hill (Salisbury), County Hall (Trowbridge)
- All Wiltshire Council libraries.





Why are we proposing new housing sites?

The Wiltshire Core Strategy requires this Plan, together with the Chippenham Site Allocations Plan, to allocate sites to make sure there is sufficient housing land supply throughout the remaining years of the plan period to 2026.

New housing sites are proposed at some settlements to support the delivery of the Wiltshire Core Strategy housing requirement of at least 42,000 new homes (2006 to 2026). They will also ensure that a five year housing land supply can be maintained within the Housing Market Areas in Wiltshire to 2026, in line with government planning policy.

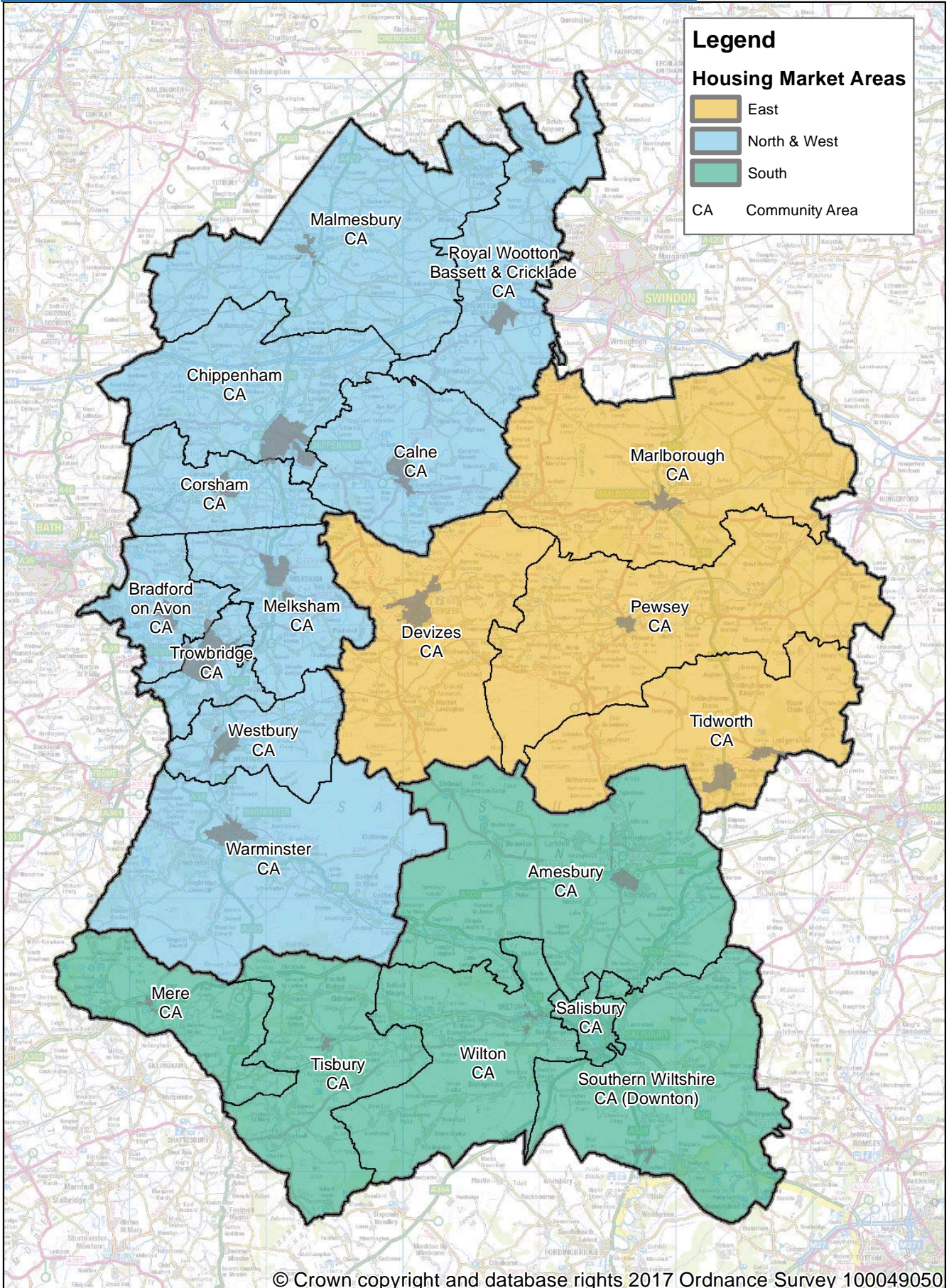
The Wiltshire Core Strategy splits the housing requirements into three separate Housing Market Areas. These are East Wiltshire, North and West Wiltshire, and South Wiltshire. They are shown on the map opposite and Table 1 shows the housing requirements.

Significant housing development has already taken place since 2006 and there are also significant commitments for new homes including allocations within the Wiltshire Core Strategy and Chippenham Housing Site Allocations Plan. However, further housing sites are necessary and minimum numbers to be allocated have been identified for each Housing Market Area. These figures are shown in the table below.

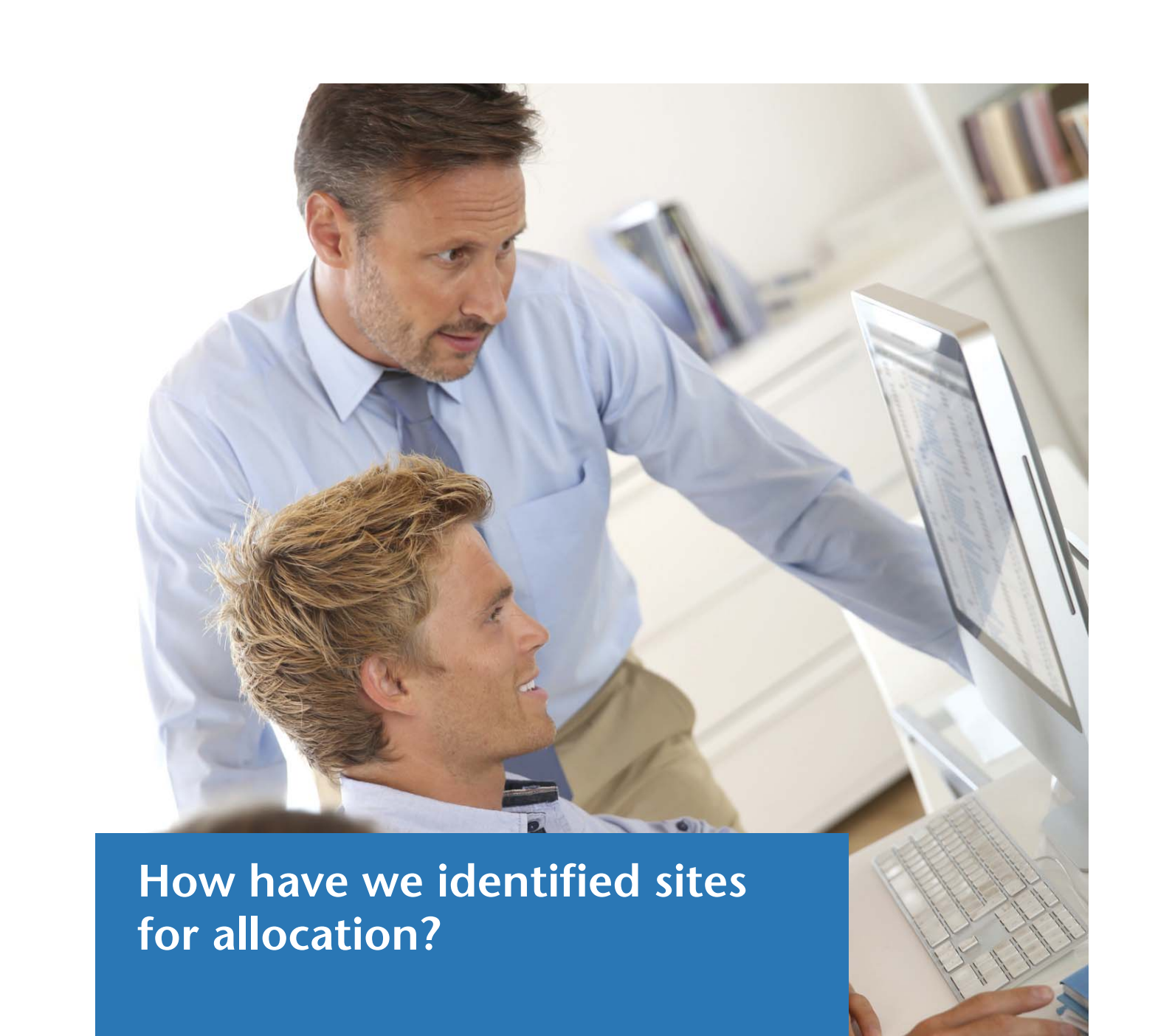
Table 1: Housing requirements by Housing Market Area (HMA)

	Minimum Housing Requirement	Completions 2006-2017	Developable commitments 2017-2026	Minimum to be allocated
East Wiltshire HMA	5,940	3,497	2,273	170
North and West Wiltshire HMA	24,740	12,603	11,566	571
South Wiltshire HMA	10,420	5,067	4,759	594

Wiltshire Housing Market Areas



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How have we identified sites for allocation?

To guide how each Housing Market Area requirement should be achieved and thereby ensure a sustainable distribution of growth across Wiltshire, the Wiltshire Core Strategy sets out indicative (approximate) housing requirements at the community area level. These requirements are broken down to provide figures for principal settlements, market towns and their surrounding community areas. In South Wiltshire, requirements are also broken down by local service centres.

The proposed allocations therefore focus on those settlements and areas where there is a shortfall in housing and where there is the need to introduce new sites through the draft Plan to maintain a rolling five year land supply position across the remainder of the plan period.

The proposed sites have been identified using a selection process that is summarised in the diagram over the page. The full methodology is set out in Topic Paper 2: Site Selection Process Methodology and the results of the process are set out in the community area topic papers. Where housing sites are proposed to be delivered through neighbourhood plans which have either been 'made' or are sufficiently advanced, these plans are taken into consideration in determining whether new sites should be allocated.

What is the process for selecting sites at settlements?

1 Areas of Search

Site selection focuses on community areas where housing land supply needs to be supplemented in order to meet Wiltshire Core Strategy indicative levels of housing development for 2006 - 2026



2a Strategic Assessment of Site Constraints

Land promoted for development is recorded in the Strategic Housing Land Availability Assessment (SHLAA sites). These represent the pool of possibilities for Plan proposals.

SHLAA sites are rejected from further consideration or their capacity reduced where affected by obstacles to development such as heritage and wildlife designations and flood plain, or because the site is already a commitment for development or located in the built up area.



2b Strategic Assessment - Rural Settlements

SHLAA sites at some Large Villages are removed from further consideration because previous and committed development already meets those villages local needs, they are in AONBs and alternatives are available or a Neighbourhood Plan for the settlement has already reached an advanced stage.



3 Sustainability Appraisal of Site Options

Remaining SHLAA sites are assessed against 12 sustainability objectives. Sites with major adverse effects are rejected. Other sites are divided into 'more' or 'less' sustainable site options.



4a Selection of Preferred Sites

The suitability of site options, prioritising the more sustainable ones, is assessed in greater detail to develop them into possible plan allocations. They are checked to be sure they fit with Wiltshire Core Strategy strategy and preferred sites are selected.



4b Developing Plan Proposals

The total contribution of all the preferred sites to each Housing Market Area is assessed in terms of overall land supply and whether Plan objectives are met. The selection of preferred sites is amended if necessary and confirmed as Plan proposal.



5 Viability Assessment

Plan proposals are checked to ensure that there is at least a reasonable prospect of them being implemented



6 Sustainability Appraisal of Draft Plan and Habitats Regulations Assessment

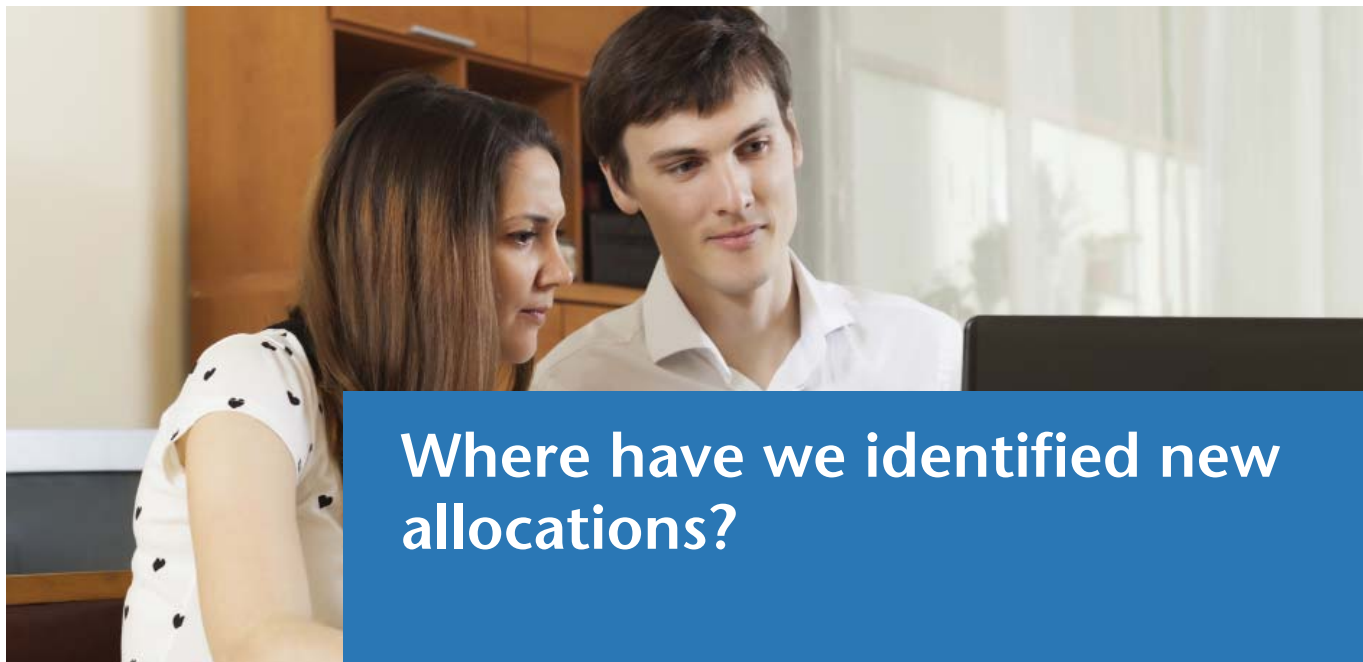
A draft Plan is prepared containing the Plan proposals and their likely significant effects are assessed in combination against the 12 sustainability objectives.

The Plan is 'screened' under the Habitats Regulations as to whether the draft Plan will result in significant adverse effects upon designated sites. As a consequence, an appropriate assessment is carried out and mitigation measures proposed.



7 Draft Plan

The draft Plan is amended to include recommendations from sustainability appraisal and Habitat Regulations Assessment.



Where have we identified new allocations?

The draft Plan proposes the following site allocations for housing development in each Housing Market Area (HMA).

East Wiltshire HMA

Community Area	Plan Reference	Site Name	No of dwellings
Tidworth	H1.1	Empress Way, Ludgershall	270
Devizes	H1.2	Underhill Nursery, Market Lavington	50
	H1.3	Southcliffe, Market Lavington	15
	H1.4	East of Lavington School, Market Lavington	15

North and West Wiltshire HMA

Community Area	Plan Reference	Site Name	No of dwellings
Trowbridge	H2.1	Elm Grove Farm, Trowbridge	200
	H2.2	Land off the A363 at White Horse Business Park, Trowbridge	150
	H2.3	Elizabeth Way, Trowbridge	205
	H2.4	Church Lane, Trowbridge	45
	H2.5	Upper Studley, Trowbridge	20
	H2.6	Southwick Court, Trowbridge	180
Community Area	Plan Reference	Site Name	No of dwellings
Warminster	H2.7	East of the Dene, Warminster	100
	H2.8	Bore Hill Farm, Warminster	70
	H2.9	Boreham Road	30
	H2.10	Barters Farm Nurseries, Chapmanslade	35
Chippenham	H2.11	The Street, Hullavington	50
	H2.12	East of Farrells Field, Yatton Keynell	30
Malmesbury	H2.13	Ridgeway Farm, Crudwell	50
Westbury	H2.14	Off B3098 adjacent to Court Orchard/ Cassways, Bratton	40

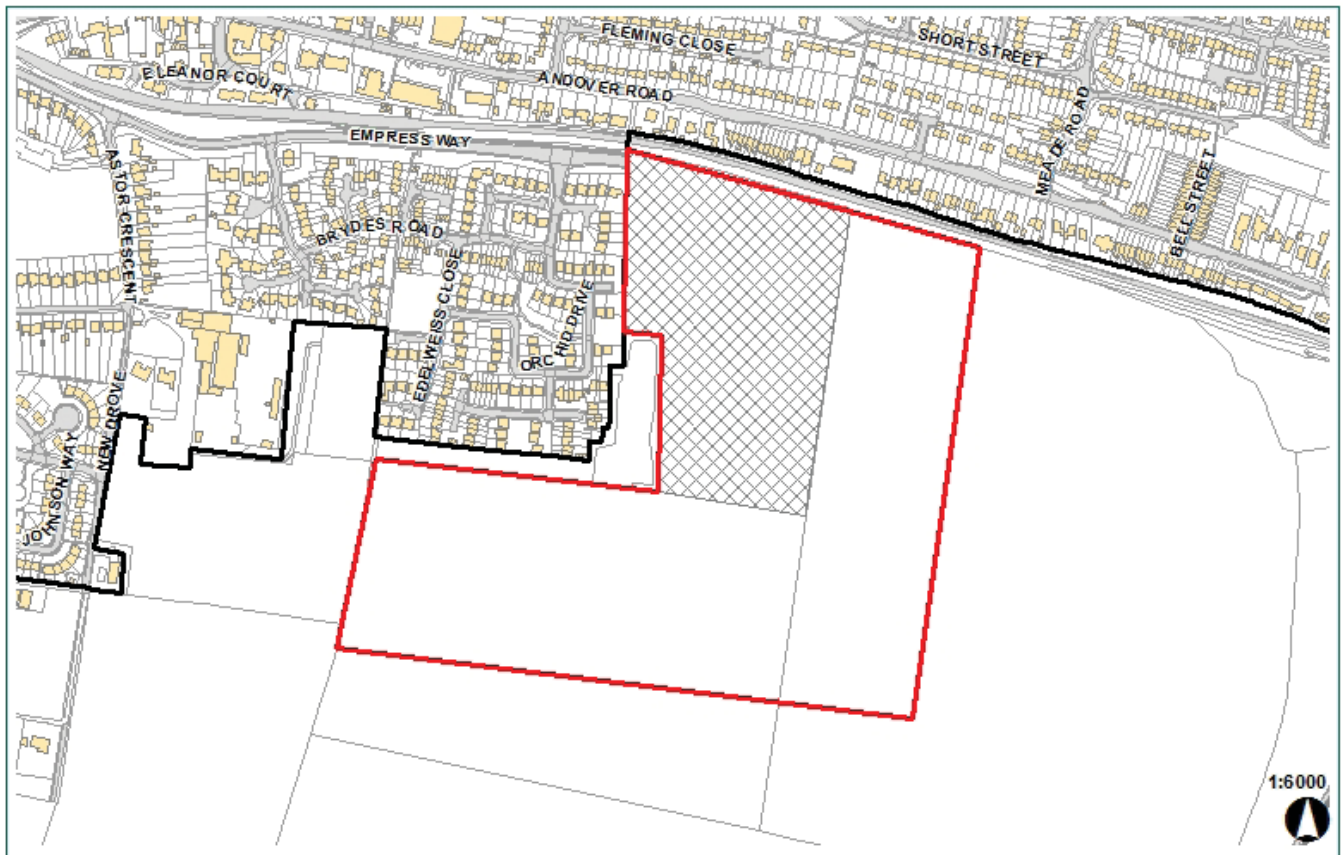
South Wiltshire HMA

Community Area	Plan Reference	Site Name	No of dwellings
Salisbury	H3.1	Netherhampton Road, Salisbury	640
	H3.2	Hilltop Way	10
	H3.3	North of Netherhampton Road	100
	H3.4	Land at Rowbarrow	100
Amesbury	H3.5	Clover Lane, Durrington	45
	H3.6	Larkhill Road, Durrington	15

Maps of the proposed sites can be found in Chapter 5 of the draft Plan. An example is shown below which relates to land at Empress Way, Ludgershall. The maps show the extent of the proposed allocation in red (as well as housing, allocations may include areas for landscaping and open space) and the proposed settlement boundary in black.

Development of the proposed allocations will be guided by policies in the Wiltshire Core Strategy including those relating to high quality design, landscape, transport and affordable housing. Some proposals involve other uses alongside housing (e.g. primary school provision). These proposals (Plan Reference H1.1, H2.1, H2.7, H2.10 and H3.1 – see the table above) have a detailed policy in the draft Plan reflecting more extensive site specific requirements.

Map showing land at Empress Way, Ludgershall



Proposed housing allocation
 Proposed Settlement Boundary
 Planning permission E/2013/0234/OUT
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Why review settlement boundaries?

The Wiltshire Core Strategy uses settlement boundaries as a policy tool for managing how development takes place. In simple terms, a 'settlement boundary' is the dividing line, or boundary between areas of built/urban development (the settlement) and non-urban or rural development - the countryside. In general, development within the boundary is, in principle acceptable, whereas development outside the boundary with limited exceptions, is not acceptable.

The principal settlements, market towns, local service centres and large villages identified in the Wiltshire Core Strategy all have settlement boundaries, which were originally defined in the former district council local plans.

Where necessary, the settlement boundaries have been reviewed to ensure that: there is a clear definition as to the extent of the built up area of a settlement; they are up to date; and adequately reflect changes on the ground since they were first established.

The review has used a consistent methodology for the county to replace the slightly different methods used by the former district councils. A summary of the methodology is set out in Table 2 below.

The exception to this is where a settlement boundary has already been reviewed through a 'made' neighbourhood plan or is being reviewed through a sufficiently advanced neighbourhood plan. This is because the Wiltshire Core Strategy also supports the review of settlement boundaries through neighbourhood plans.

The full methodology is set out in Topic Paper 1: Settlement Boundary Review Methodology and the community area topic papers explain the changes to the boundaries.

Maps showing both the previous and amended settlement boundaries can be found in Appendix 1 of the draft Plan. An example is shown below for Bratton which shows the existing settlement boundary in blue and the proposed boundary in red.

Map showing proposed settlement boundary changes at Bratton

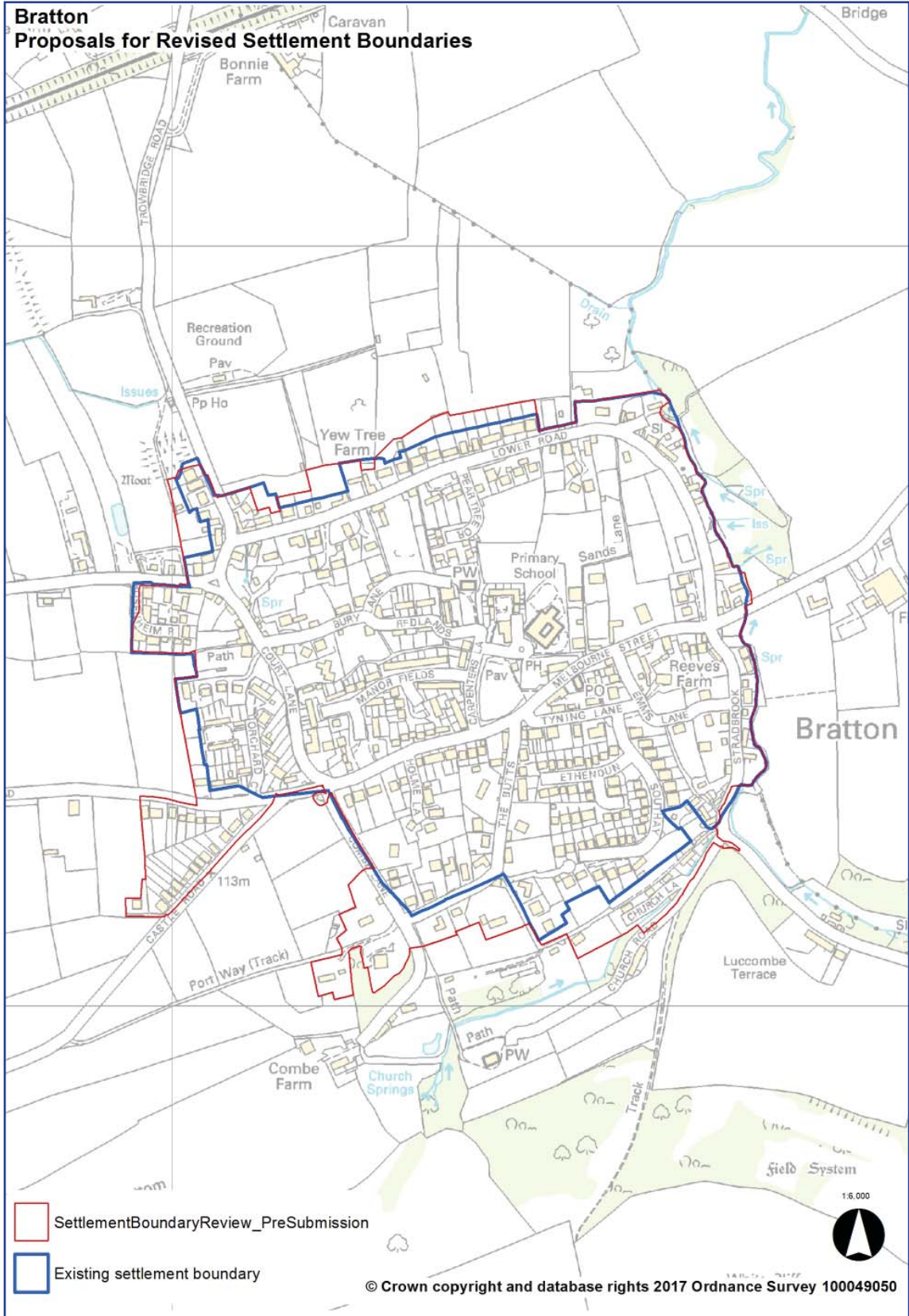


Table 2: Settlement boundary review methodology

The settlement boundary review methodology	
The settlement boundaries define the built form of the settlement by, where practicable, following but not including clearly defined physical features, such as walls, fences, hedgerows, roads and water courses.	
Areas which have been included are:	<ul style="list-style-type: none"> • Built and commenced residential and community facilities development such as religious buildings, schools and community halls, that is physically related to the settlement. • Built and commenced employment development in principal settlements, market towns and local service centres¹ that is physically related to the settlement. • The curtilage of a property that relates more closely to the built environment (e.g. a garden) or has limited capacity to extend the built form of the settlement in terms of scale and location. • Recreational or amenity space at the edge of a settlement that relates more closely to the built environment.
Areas which have been excluded are:	<ul style="list-style-type: none"> • Employment development, farm buildings and farmyards, at the edge of large villages. • Isolated development that is physically detached from the settlement (including farm buildings or agricultural buildings and renewable energy installations). • The extended curtilage of a property that relates more closely to the open countryside (e.g. a field or paddock) or has the capacity to substantially extend the built form of the settlement in terms of scale and location. • Recreational or amenity space at the edge of the settlement that relates more closely to the open countryside. • All types of unimplemented planning permission (at 1 April 2016). • Site allocations.

¹ As defined in Core Policy 1 Settlement Strategy in the adopted Wiltshire Core Strategy (January 2015)



How to respond

This formal consultation is an opportunity to submit your comments on the draft Plan and supporting documents.

To support the consultation, the council has prepared a simple guidance document setting out how to make comments. The document together with the representation form can be found at:

<http://www.wiltshire.gov.uk/wiltshgsiteallocationsplan.htm>

The representation form asks whether you consider the draft Plan to be 'sound' on four key points. These key points are taken from the National Planning Policy Framework and should be considered in responding to the consultation:

- **Positively prepared** - the plan should be prepared on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development.
- **Justified** - the plan should be an appropriate strategy, when compared against the reasonable alternatives, based on proportionate evidence.
- **Effective** - the plan should be deliverable over its period and based on effective joint working on cross-boundary strategic priorities.
- **Consistent with national policy** - the plan should enable the delivery of sustainable development in accordance with the policies in the Framework.

Please note that copies of all comments (including your personal details) will be made available for the public to view, and therefore cannot be treated as confidential. Anonymous comments cannot be accepted. In addition, representations received beyond the closure of the consultation period may not be considered.

This formal consultation on the draft Plan will close at 5pm on Friday 22 September 2017.

Next steps



The council is hosting public exhibitions during the 10 week formal consultation on the draft Plan as follows:

Monday 17 July

Neel Hall

(Neeld Community and Art Centre), Chippenham

12pm - 7pm

Wednesday 19 July

Guildhall, Salisbury

12pm - 7pm

Monday 24 July

Devizes Town Hall

12pm - 7pm

Wednesday 26 July

County Hall Trowbridge

12pm - 7pm

Draft Plan Timetable

Once the consultation closes, all comments received will be analysed and reported to Cabinet and Full Council for consideration before the draft Plan is submitted to the Secretary of State for the purpose of commencing the examination process. An independent Inspector will be appointed whose role it will be to assess whether the draft Plan has been prepared in accordance with the Duty to Co-operate, legal and procedural requirements, and whether it is sound.



This document was published by the Spatial Planning team, Economic Development and Planning, Wiltshire Council.

For further information please visit the following website:

<http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan>

CABCA Chairman's Announcement 4th September 2017

Chippenham Area Board Community Awards 2017

Chippenham Area Board would once again like to recognise and celebrate the efforts which local volunteers are making in our community.

We are conscious that there are many hard working and committed individuals and organisations who volunteer in our area and they deserve to be commended for their contributions.

Nominations are invited for the following 3 award categories:

- Individual
- Team/Group
- Junior/ Youth (under 18)

Closing date for nominations is 30th September 2017

The Award Ceremony will take place at the Chippenham Area Board meeting on 6th November 2017

Details of the awards and nomination forms are available on line via the Wiltshire Council website:

<http://www.wiltshire.gov.uk/council/areaboards/chippenhamareaboard.htm>

For a hard copy of the nomination form or for more information contact Victoria Welsh Community Engagement Manager victoria.welsh@wiltshire.gov.uk

We look forward to receiving your nominations.

Report to Chippenham Area Board
Date of meeting 4.9.17
Title of report Youth Grant Funding

Purpose of the Report:

1.1 To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Youth Adventure Trust	£2286	yes

1.2 To note provision has been made under the delegated authority for;

2. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

3. Main Considerations

- a. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2017/2018 year are made to projects that can realistically proceed within a year of it being awarded.
- b. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- c. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- d. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

4. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1 . Chippenham Area Board was allocated for 2017/18 **£35,426**

4.2 The Chippenham Area Board Youth Funding balance for 2017/18 is **£19,256**.

4.3 All decisions must fall within the Youth Funding allocated to Chippenham Area Board.

4.4 It is recommended that the following grants are approved for funding:

- Youth Adventure Trust

4.5 If funding is awarded in line with the LYN recommendations outlined in this report Chippenham Area Board will have a Youth Funding balance of **£16,970**

5 LYN report

5.1 Chippenham Young Peoples Photography competition has been launched for a second time over the summer period.

5.2 Rag and Bone Theatre have launched their Creative Giants theatre and arts project.

5.3 Riverbank Studios continues , and is growing in an sustainable way.

5.4 The Rise Trust have run the youth café over the summer at Riverbank.

5.5 The Mind Reset mental well-being project was very successful and oversubscribed.

5.6 A financial award was given to Hardenhuish school after the Area Board offer to encourage participation in the Soap Box Derby. The LYNMG has supported further support of his event in principle next year.

5.7 The final Ropes Course for this year's commission, run by Wiltshire Outdoor Learning Team is planned for the end of August.

5 Legal Implications

There are no specific legal implications related to this report.

6 Human Resources Implications

There are no specific human resources implications related to this report.

7 Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8 Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9 **Applications for consideration**

Application ID	Applicant	Project Proposal	Requested
466	Youth Adventure Trust	Chippenham Young People Fulfilling Their Potential	£2286
Project description Targeted personal and social developmental work for x6 disadvantaged Chippenham Young People over the course of the year; including as series outdoor pursuit days and three residential experiences.			
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for £2286			

10 **Procurement of PAYP for consideration**

There are no procurements for consideration.

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Richard Williams Locality Youth Facilitator
Email: Richard.williams@wiltshire.gov.uk

Report to	Chippenham Area Board
Date of meeting	4 th September 2017
Title of report	Health and Wellbeing Funding
Purpose of the Report: To consider the funding recommendation from Chippenham Health and Wellbeing Group	

Project	Amount requested	Health and Wellbeing Group recommendation
A Senior Moment – event for over 55s	£1,000	That Chippenham Area Board award £1,000 to deliver A Senior Moment event

1. Background

The recommendation from the Health and Wellbeing Group has been made in accordance with the following guidelines:

- **Health and Wellbeing Groups Spending Guidelines**

Members of the Health and Wellbeing Group have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2017/2018 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to be assured that carers, older and/ or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

3. Environmental & Community Implications

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. Chippenham Area Board was allocated £6700 in 2017/18.

4.2. The Funding balance of £250 from the 2016/17 allocation was carried over

4.3. The Chippenham Area Board Health and Wellbeing Funding balance for 2017/18 is **£6,950**

4.4. All decisions must fall within the Health and Wellbeing Funding allocated to Chippenham Area Board.

4.4. If funding is awarded in line with the Health and Wellbeing recommendation outlined in this report the balance of funding will be **£5,950**.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resource Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and Health and Wellbeing Groups fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Project details

Project Proposal	Requested
A Senior Moment	£1,000
<p>Project description</p> <p>Chippenham Older Peoples Champions and Carers Champion will work with the Chippenham Health & Wellbeing Group, Chippenham Age UK and the Chippenham Community Engagement Manager to host an event for over 55s, Carers, Friends and Family called "A Senior Moment" on 1st December 2017. Outline of event:</p> <ul style="list-style-type: none">Local clubs and organisations will be invited to attend to promote a range of interests and activitiesThere will also be ideas for volunteering, fitness activities and social groupsThe event aims to help older people find out more about local opportunities to enjoy a sense of wellbeing, good quality of life and fulfilling retirement	

- Attendees will be invited to make suggestions regarding other local opportunities that they feel would benefit the community area
- Networking opportunity for partners
- A slipper exchange – attendees will be invited to bring along their old worn out slippers and exchange them for a new pair. The slipper exchange will be run by volunteers from Chippenham Age UK who are trained to ensure correct fit and most appropriate style.
- By bringing various clubs and organisations together in one place, we hope to provide a showcase of activities that will encourage people to participate, get involved and expand their social life, reducing their risk of loneliness both now and in the future.
- A Senior Moment demonstrates a link to:
 - The Wiltshire Council Business Plan 2017-27 “Reduce Social Isolation and Loneliness”
 - Local priorities identified in the Joint Strategic Assessment for Chippenham Community Area:
 - Independent Living
 - Safeguarding the vulnerable
 - Positive activities for older people
 - Avoiding emergency admissions
 - Local Priorities selected at the Chippenham Our Community Matters event 6-Feb-17:
 - Dementia
 - Social Isolation and Loneliness
 - Mental Health
 - Healthy Lifestyles
- The funding is required to cover the following costs:
 - Venue Hire
 - Refreshments
 - Purchase of Slippers

Recommendation of the Health and Wellbeing Group

That the application meets the grant criteria and is approved for the amount of £1,000

No unpublished documents have been relied upon in the preparation of this report

Report Author

Victoria Welsh, Chippenham Community Engagement Manager
 Email: victoria.welsh@wiltshire.gov.uk



Roadshow aims to put Wiltshire people in the driving seat on health and care issues

Staff and volunteers from the county's independent health and care champion will be taking to the roads of Wiltshire in September to find out what people think about their local health and care services.

Healthwatch Wiltshire aims to speak to at least 1000 people from all corners of the county as part of its 'Campervan and Comments Tour.'

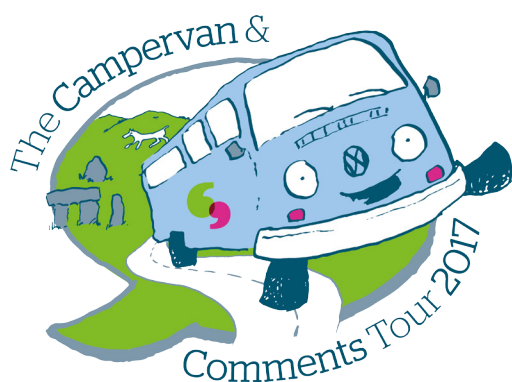
The roadshow will travel almost 400 miles zig-zagging around Wiltshire in a classic 1969 VW campervan and park up at key locations around the county to gather the views of people of all ages.

Lucie Woodruff, Healthwatch Wiltshire Manager, explained: "We want to reach at least 1000 people from all over Wiltshire in just two weeks. We thought it would be a great idea to hire a campervan and visit places where people might not have heard of Healthwatch before.



"The role of a local Healthwatch is to make sure the health and care system in the area meets the needs of the people who use it. Feedback is gathered from patients and their families on services such as GP surgeries, care homes, hospitals, mental health and social care. These findings are then taken to the organisations which plan, pay for and deliver health and care services.

"Wiltshire is such a huge county and we thought a roadshow would be a great way to reach more people and give them the opportunity to have their voice heard. Plus, everyone who we speak to will get free refreshments and a cupcake too!"



Planned tour dates

Monday 18 September to Friday 29 September.

For venues, see list overleaf

Get social!

People can tweet or share on Facebook or Instagram #hwwiltsonatour at one of the campervan locations to enter a competition to win a hamper of cupcakes.

For the most up to date details on the roadshow visit our dedicated website page: healthwatchwiltshire.co.uk/healthwatch-wiltshire-annual-event

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

healthwatchwiltshire.co.uk

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

Planned tour dates:

Malmesbury Town Hall, Malmesbury	Mon 18 Sept am
Tesco Express and Leisure Centre, Purton and Cricklade	Mon 18 Sept pm
Salisbury Charter Market, Salisbury	Tues 19 Sept all day
Bouverie Hall Tuesday Market, Pewsey	Tues 19 Sept am
Royal Wootton Bassett Library, Royal Wootton Bassett	Wed 20 Sept am
Market and Jubilee Centre, Marlborough	Wed 20 Sept all day
Market and Devizes School, Devizes	Thurs 21 Sept all day
Tesco, Amesbury	Thurs 21 Sept pm
Chippenham College, Chippenham	Fri 22 Sept am
Beversbrook Medical Centre, Calne	Fri 22 Sept pm
Chippenham Farmers' Market, Chippenham	Sat 23 Sept all day
Rosemary Goddard Centre, Mere	Mon 25 Sept am
Giffords Surgery and Young Melksham, Melksham	Mon 25 Sept pm
Springfield Community Hub and Market, Corsham	Tues 26 Sept am
Bradford on Avon Medical Centre, Bradford on Avon	Tues 26 Sept pm
The Shires and Trowbridge Men's Shed, Trowbridge	Wed 27 Sept am
Health & Wellbeing Fair, Nadder Centre, Tisbury	Wed 27 Sept pm
Wilton Market, Wilton	Thurs 28 Sept am
Tesco, Tidworth	Thurs 28 Sept pm
Warminster Market, Warminster	Fri 29 Sept am
Leigh Park Community Centre, Westbury	Fri 29 Sept pm

For the most up to date details on the roadshow visit our dedicated website page: healthwatchwiltshire.co.uk/healthwatch-wiltshire-annual-event

August 2017**Overview**

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

Patients in Bath and North East Somerset, Swindon and Wiltshire Sustainability and Transformation Partnership (STP) area are set to benefit from expansion of diabetes prevention programme as NHS England drives forward changes to support people to live healthier lives.

The head of NHS England, Simon Stevens, has announced 13 new areas, including Bath and North East Somerset, Swindon and Wiltshire partnership, are now live and ready to offer a leading NHS prevention programme to patients identified at risk of developing Type 2 diabetes.

Wave 2 of the [Healthier You: NHS Diabetes Prevention Programme](#) is part of a wider package of measures to support people at risk of type 2 diabetes to get healthier, keep well and reduce their risk of developing the disease.

Local people from the Bath and North East Somerset, Swindon and Wiltshire (BSW) area who are referred on to the programme will get tailored, personalised help to reduce their risk of developing the disease. Their support will include education on healthy eating and lifestyle choices, reducing weight through bespoke physical exercise programmes and portion control, which together have been proven to reduce the risk of developing the disease.

The programme, which is run collaboratively by NHS England, Public Health England and Diabetes UK, was officially launched last year, with the first wave made up of 27 areas and covering 26 million people – almost half of the country. The latest national figures reveal the programme is making good progress, with just under 50,000 people referred in Wave 1 and more than 18,000 on the programme in at the end of April. This exceeds the original target set in the NHS Mandate of 10,000 referrals during 2017/18.

Wave 2 areas will cover another 25% of the population, with an estimated 130,000 referrals and up to 50,000 additional places made available thanks to the expansion.

The ambition is for the programme to eventually cover the whole of the country and these figures could rise to as many as 200,000 referrals and more than 80,000 people on programmes by 2018/19.

Early evidence is positive and suggests that just under half of those taking up the programme are men – a much higher proportion than traditional weight loss programmes, while roughly a quarter of people are from black and ethnic minority communities.

Around the clock healthcare in Wiltshire this summer



✓ Advice on how to stay well during the summer
 ✓ Tips on treating a number of minor ailments

NHS Choices

- UK's biggest website: www.nhs.uk
- Wiltshire advice available at: www.yourcareyoursupportwiltshire.org.uk

NHS 111

- A free non-emergency phone service
- Available 24 hours a day, 365 days a year
- Trained call handlers to help you

✓ Medical help and advice that is not an emergency
 ✓ Advice about which NHS service to use
 ✓ Information and support about what to do next

✓ Insect bites that cause a serious allergic reaction
 ✓ Tick bites that cause a circular rash spreading from the bite site
 ✓ New moles appearing or existing moles changing shape, size or colour
 ✓ Conditions that can't be treated with over the counter medication or advice from a Pharmacist

GP out of hours

- Deal with a range of health problems and also run clinics and carry out simple surgical operations
- Most GP surgery services are available 8am - 6.30pm
- The GP out of hours service is available 6.30pm - 8am and all day at weekends and bank holidays. Call your GP surgery to access this service

Walk-in centre

- Treats non life-threatening minor illness and injuries
- Run by experienced clinicians who will see you on a first come, first served basis. You don't need to book an appointment
- The local service is Salisbury Walk-in Health Centre, Avon Approach, SP1 3SL. The centre is open: Mon - Fri: 6.30pm - 10pm, Sat - Sun and bank holidays: 8am - 8pm

✓ Insect bites
 ✓ Sunburn
 ✓ Stomach upsets

✓ Infection and rashes
 ✓ Bruises and scratches
 ✓ Emergency contraception

• Medicine experts who can provide advice on common ailments
 • See your pharmacist at the first sign of illness before it gets more serious

Pharmacy

✓ Sunburn
 ✓ Hayfever
 ✓ Insect bites
 ✓ Aches and pains

✓ Coughs and colds
 ✓ Sore throat
 ✓ Skin rashes

✓ Insect bites
 ✓ Sunburn
 ✓ Sprains and strains
 ✓ Infection and rashes
 ✓ Bruises and scratches
 ✓ Broken bones

× Heat exhaustion
 × Allergic reactions
 × Chest pain
 × Breathing difficulties
 × Stomach pains
 × Pregnancy problems

✓ Stroke
 ✓ Persistent, severe chest pain
 ✓ Breathing difficulties
 ✓ Severe bleeding
 ✓ Severe burns or scalds

✓ Fits that do not stop
 ✓ Choking
 ✓ Heart attack
 ✓ Severe head injury
 ✓ Severe allergic reactions

A&E

- Provides emergency care for people who have a life-threatening illness or injury
- Available 24 hours a day, 365 days a year
- Only use an A&E service in very serious or life-threatening situations

Minor injuries unit

- Treats non life-threatening minor injuries
- Run by experienced nurses who will see you on a first come, first served basis. You don't need to book an appointment
- The local MIUs are in the community hospitals at:
 - Chippenham, Rowden Hill, SN15 2AJ
 - Trowbridge, Adcroft Street, BA14 8PH

Both services are open 7am - 11pm

Follow us at: [@NHSWiltshireCCG](https://twitter.com/NHSWiltshireCCG)
www.facebook.com/NHSWiltshireCCG

#RightPlaceRightTime

Wiltshire Clinical Commissioning Group is helping people to make the right decision about where to go for healthcare treatment over the summer months in Wiltshire, with the help of an easy to use healthcare clock – a signposting tool to help people choose the right healthcare service for their illness or injury.

July 2017

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

New Interim Chief Officer joins Wiltshire Clinical Commissioning Group

Linda Prosser has joined Wiltshire Clinical Commissioning Group (CCG) as Interim Chief Officer.

Chair of Wiltshire CCG, Dr Peter Jenkins said: "We look forward to working with Linda and are confident she is well-placed to lead us through the challenges we know are ahead of us".



Ms Prosser, who joins the CCG from NHS England South West where she was Director of Assurance and Delivery, said:

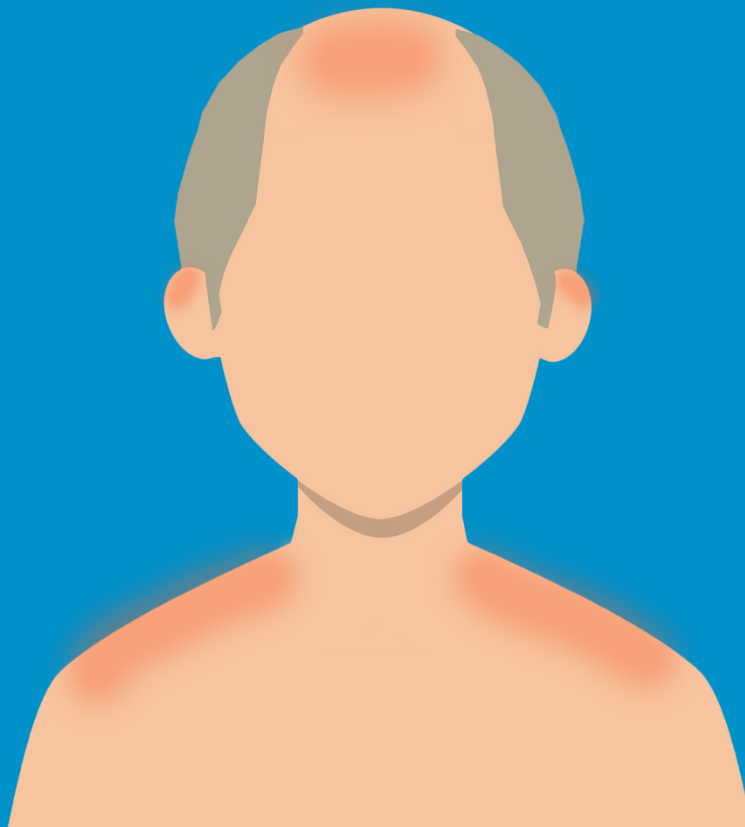
"I'm delighted to join Wiltshire Clinical Commissioning Group. This is a very strong CCG with a good track record that is well placed to rise to the challenges facing the health and care system in the next few years. I am very pleased to be a part of that. We will be working very closely with our colleagues in Wiltshire Council to this end, including the appointment of a shared leadership role across the CCG and Adult Social care. I intend to provide the leadership and support to the CCG during this period up until this new post is taken up. Meanwhile we will continue to put local people at the heart of what we do to commission healthcare services that get the best possible outcomes for them."

Ms Prosser replaces Tracey Cox, who took on the interim role in October 2016 alongside her Accountable Officer duties for Bath and North East Somerset CCG, and has now returned to that role.

Getting painful sunburn just once every two years, can triple your risk of melanoma skin cancer.

Don't risk it. Cover up mate.

#CoverUpMate





Young people urged to speak out about health and care in Wiltshire

A young carer from Trowbridge, who has carried out more than 200 hours of volunteering, is urging his peers to get involved in a new scheme. 19-year-old Scott Kane, from Hilperton, has helped to look after his mum, who has cerebral palsy, since the age of three and has found volunteering has boosted his confidence.



Scott is now helping to promote **YouthWatch** - a new scheme launched by Healthwatch Wiltshire, which aims to help young people have a voice on the way health and care services are run in the county.

The Lackham College student was part of a group of ten 'Young Listeners' from Healthwatch Wiltshire and Community First who spoke to hundreds of their peers about their views and experiences with health and social care over the last year. Their findings went into a report which was shared with health officials who are making changes to the way services are run.

Scott said: "As young people we often feel that we don't have any authority when talking to a doctor, but through YouthWatch we can help give other children and young people that power."

YouthWatch will train young volunteers (aged from 14-25) to listen to the views of children and young people in the county to find out what they think about health and care services. They will then feed this information back to decision-making boards to shape health services in Wiltshire.

Volunteering has helped Scott develop new skills and boosted his confidence. He explained: "When I got to my teenage years I decided to get involved in volunteering to meet new people and help others. Due to looking after my mum from a young age it has made me more caring, more understanding and I'm able to value life for what it is. I've done over 200 hours of volunteering now and this makes me happy.

"I thrive on helping others and volunteering has helped to give not only me a voice but others too. Young people often don't get heard because of their age but through YouthWatch we can make a real impact on the way services are run locally. I would highly recommend others get involved and join YouthWatch, not only for their own benefit but to give something back to the wider community and have a real impact on the way services are run."

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

healthwatchwiltshire.co.uk

YouthWatch
Speak out!
Wiltshire

Young people shaping health & care

If you, your child, or someone you support or look after would be interested in joining the YouthWatch scheme, get in touch or visit healthwatchwiltshire.co.uk/youthwatch for more details.

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.



Community Policing Report Area Board – 4th September 2017

Chippenham

Hello and welcome to this Community Policing Team report.

The purpose of these reports is to provide a short summary of the local issues in your area. Engaging with the public is vital for us as. Not only does it give us an opportunity to share what we are doing and keep our communities informed and up to date but it also provides an opportunity for our communities to feed back to us; what we're doing well, where we can make improvements and how we can work together to tackle local issues.

We hope you find these updates useful, for the latest news, crime prevention advice and appeals please follow us on:

Twitter <https://twitter.com/wiltshirepolice>

Facebook <https://www.facebook.com/wiltshirepolice/>

Or sign up to Community Messaging <https://www.wiltsmessaging.co.uk/>

Thank you for your continued support to Wiltshire Police.



COMMUNITY MESSAGING

We are constantly reviewing our visibility and how we can develop this and work with our communities.

We cannot physically be everywhere all of the time and we want to ensure consistent information with our communities and to be able to provide the information that matters to you when you need it. There has been some good feedback from our new way of working using Community Messaging so please sign up and use it. <https://www.wiltsmessaging.co.uk/>

feedback@wiltshire.police.uk

Our CPT priorities can be accessed online, also persistent offenders and ongoing issues affecting the Community in line with our Force Control Strategy. Priority Offenders are established at a weekly Sector meeting, as a result priorities and taskings are raised as a way to effectively manage live intelligence and priorities that are developing in the northern hub.

CONTROL STRATEGY

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.

- Domestic abuse, Cyber Crime, Organised criminality, County lines and the criminally exploited, Dangerous and persistent offenders, Child sexual exploitation and abuse, Modern Slavery and human exploitation.



LOCAL ISSUES/CRIMES

Vagrants in the town centre

Chippenham CPT have focused on rough sleepers as an ongoing sector priority to continue to approach rough sleepers, to engage and tackle their drinking/drug issues. We have used our DPPO (Designated Public Place Order) powers to confiscate alcohol on a few occasions. More often than not these individuals have been evicted from their previous accommodation due to their unacceptable behavior and don't qualify for housing via Housing Options. A meeting has been planned with Chippenham Town Council, Police etc to discuss the way forward.

Warrants – A local male has been arrested and released under investigation for Possession of a Controlled Drug with the Intent to Supply, his home address was also searched and a quantity of money was seized. Progression of intelligence to allow for the preparation of further warrants in the future are being planned so they may be executed in line with the Force Control Strategy.

A local male from Calne who is a prolific shoplifter in both Calne and Chippenham was sentenced to 8 weeks in Prison.

Shoplifting figures increased for a number of weeks in Chippenham mainly theft of joints of meat from local Supermarkets, offenders have been identified, one of which has been sentenced to 18 weeks in Prison and enquiries are ongoing for outstanding offences. Local PCSOs have visited the supermarkets and encouraged them to sign up to Community messaging, so should we have a spate of thefts, we can quickly make contact with the Stores so they can be vigilant and prevent being a victim of further thefts.

A local male from Chippenham who was also rough sleeping in town has been sentenced to 52 weeks in Prison in relation to a Fraud offence.

Another local male from Chippenham has been sentenced to 4 years in Prison for Possession of a Controlled Drug with Intent to Supply.

Extensive investigations have been carried out in relation to dwelling burglaries, I am very pleased to report that two males have been interviewed for 6 dwelling burglaries in Chippenham to which they have admitted and are now serving time in Prison.

Chippenham remains a very safe place to live even though we have had a small amount of dwelling burglaries, shed breaks and some vehicle crime reported to us in Chippenham. I would like to take this opportunity to remind members of the public to keep their properties secure and valuables safe. Do keep serial numbers of high value goods and or photos of the items in particular jewellery. Often stolen items are more easily identifiable if they are uniquely marked. Do be vigilant and report any suspicious activity to the Police at the time of happening to ensure that they can attend.

Officers have been encouraged to continue with Licensed Premises Checks in Chippenham. There was a recent 'Pubwatch' meeting to try and resurrect the scheme in the town.

THE EMERGENCY SERVICES SHOW – this is due to take place on Sunday 3rd September 2017 10am-4pm at Cotswold Airport (A429) Kemble, GL7 6BQ. www.emergencyservicesshow.com Adults £6.50 and Children under 16 £3.50, Under 3's FREE.

Police Cadets who are aged 13-16 years of age can attend local events and assisted with community engagement, they are very keen to get involved in future events, please e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk

If you are planning any event and require assistance from the Police to assist, please e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk in advance as you may be required to complete an 'Events Form' and there may also be a cost incurred to ensure that you have dedicated officers throughout. If you would like the Cadets to assist with community engagement at events please e-mail the address above, there is no charge for this.

EVENTS... Don't forget that a toolkit is available from Wiltshire Council which gives fantastic guidance and advice for organizing most types of events, including topics ranging from traffic management to toilets, and gives contact details for which agencies and departments need to be contacted when applying for various licences or road closures. It can be found at <http://www.wiltshire.gov.uk/public-events-toolkit.pdf>. In essence, all organisers must be responsible for identifying any risks and putting in measures to remove or reduce them.

The Force now has a dedicated cybercrime Facebook page and Lee Stripe from Wiltshire Police would be happy to present a short 20-30 minute Power Point ref Cyber Crime threat in Wiltshire, the time of this can be reduced if necessary. If there are any local businesses who would value having this information do please e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk.

In addition to the Wiltshire Police website, Chippenham CPT has 4293 followers on Facebook, please join us either on Facebook or Community Messaging.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

The e-mail address for the Wiltshire North Community Policing Team is **cptnorthwiltshire@wiltshire.police.uk**

Please phone 101 (non emergency) or 999 (emergency) to report any incidents or crimes, reports cannot be taken via the above e-mail address.

Prepared by PC 1552 Hazel Anderson
Community Co-ordinator Corsham, Chippenham and Calne

Sector Head Insp 364 Mark Luffman : mark.luffman@wiltshire.pnn.police.uk

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Report to	Chippenham Area Board
Date of Meeting	4 th August 2017
Title of Report	Community Area Grant Funding

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
<p>Applicant: Friends Of Ivy Lane School (FOILS) Project Title: Community Running Track at Ivy Lane School</p> <p>View full application 2480</p>	£5000

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

4.1 Financial provision had been made to cover this expenditure.

4.2 Applications will be considered at each Area Board meeting of the year while funding remains. Deadline for applications in 2017/18 are as follows:

26 th May 2017	for consideration on	26 th June 2017
4 th August 2017	for consideration on	4 th September 2017
6 th October 2017	for consideration on	6 th November 2017
8 th December 2017	for consideration on	15 th January 2018
16 th February 2018	for consideration on	19 th March 2018

4.3 For 2017/18 Chippenham Area Board has been allocated a budget of **£67,043 capital funding**. Following the awards made at the Area Board meeting on 26th June 2017 the balance was **£53,683**.

4.4 If Councillors approve the application contained in this report, the balance of Chippenham Area Board funding will be **£48,683**.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2480	Friends Of Ivy Lane School (FOILS)	Community Running Track at Ivy Lane School	£5000

9.1 Project Description:

The running track will provide a vital resource for the local community. Although the school field is large it is often inaccessible because it gets too wet and muddy to use. The development of the track will provide an all year round facility for the local community to use to improve their physical health and mental well-being. Friends of Ivy Lane School FOILS have already raised a significant amount of funding for the project and if successful this grant will

enable the project to be commenced as soon as possible.

9.2 This application meets the 2017/18 funding criteria.

9.3 This application demonstrates a link to key issues highlighted in the Chippenham Joint Strategic Assessment (JSA) February 2017 “Positive Leisure time Activities” “Childhood Obesity” for Children and Young People & Healthy Lifestyles for Health, Wellbeing & Leisure

9.4 This project demonstrates a link to Wiltshire Council Business Plan “work with schools to implement the Healthy Schools Programme for improved physical and emotional health”.

9.5 This project also embraces the governments Change for Life initiative by providing children with the opportunity and facility to be regularly active and supports the Healthy Schools initiative.

9.6 Ivy Lane School has a large outdoor space that cannot currently be used throughout the year as it currently becomes too wet and muddy. The introduction of a community running track around the perimeter of the school field will enhance access and opportunity for the community to improve their physical health and mental wellbeing.

9.7 Officers understand that Ivy Lane School has strong and established wider community links. This project aims to further enhance their provision and the opportunities available to the growing school population and the communities they serve. Community groups include the pre-school, after school club, holiday clubs and parents who could enjoy use of the planned extended facilities beyond the school day and term time.

9.8 The applicant has been put in touch with the Wiltshire Council Sport Development Team for further support and advice.

9.9 Officers understand that Teachers find that children are much more receptive to learning when they have had the opportunity to undertake some physical activity. Not only does physical activity build healthy exercise habits and improve cardiovascular fitness it also sharpens co-ordination improves confidence is fun and provides other psychological benefits.

9.10 Staff and governors at the school were inspired by similar projects in other primary schools who have installed running tracks and seen the benefits from improved concentration from pupils who run a daily mile. This project will enhance their overall learning experience and improve their social and motor skills whilst engaging with others on fresh challenges.

9.11 Officers are of the opinion that this project would introduce a valuable facility that would be an asset for both the school and local community.

Proposal That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

Victoria Welsh

Community Engagement Manager

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CHIPPENHAM COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER/ NOTES LOG

3rd July 2017

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
1.	Attendees, Apologies & Introductions				
	Present	Councillor Maurice Dixson (MD) Councillor Ross Henning (RH) Councillor Nick Murry (NM) Councillor John Scragg (JS) Councillor Simon Bruce (SB) Martin Rose (MR) Paul Bollen (PB) Victoria Welsh (VW)			All
	Apologies	Councillor Ashley O'Neill (AO) Councillor Angela Williams (AW) Councillor Lesley Palmer (LPa) Spencer Drinkwater (SD) Adrian Jones (AJ)			
	Observers	Richard Powell (RP) + one (Christian Malford)			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
2.	Appointment of Chairman & Members				
	Appoint CATG Chairman	Maurice Dixson appointed	CATG recommendation – Chippenham Area Board to note		VW
3.	Notes of the last meeting (7th February 2017)				
		The recommendations contained in the Action Tracker from the previous Chippenham CATG meeting held on 7 th February 2017 were agreed at the Chippenham Area Board meeting on 13th March 2017	Noted by Chippenham CATG		
4.	Financial Position				
		The financial position as of 20 th June 2017, for the Chippenham CATG is as follows: 2017-18 allocation = £18,087.00 2016-17 underspend = £12,942.31 Agreed 3 rd party contributions £7,706.26 Total Budget = £38,736.57 <u>Less</u> current commitments= £24,407.86 Current Balance = £14,328.71 <i>See Appendix 1</i>	CATG recommendation – Chippenham Area Board to note the financial position		

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
5.	Freight Assessment and Priority Mechanism (FAPM) exercise				
	Standing item for update	Sites agreed by Chippenham Area Board 13th March 2017 <ul style="list-style-type: none"> Malmesbury Road, Chippenham Hill Corner Road, Chippenham PB provided update: <ul style="list-style-type: none"> This exercise has been delayed due to the elections. It is likely that a decision will now be made on freight in August/September 2017. Regular updates to be provided for CATG meetings 	CATG recommendation – Chippenham Area Board to note update	N/A	SD

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
6.	Major Maintenance in 2017/18				
	Standing item for update	<p>Sites agreed by Chippenham Area Board 13th March 2017</p> <ul style="list-style-type: none"> ○ Ford to Slaughterford ○ Leigh Deli South ○ Ladyfield Rd ○ Foghamshire ○ C173 Nettleton ○ Derby Close ○ Grittleton Dead Hill ○ Ham Lane Biddestone ○ Cuttle Lane to Giddea Hall ○ Ashes Lane Biddestone ○ Days Lane A350 ○ Brook St ○ Audley Rd/Junction Marshfield ○ Thornhill Lane, Langley Burrell ○ Charter Road, Chippenham <p>PB provided update:</p> <ul style="list-style-type: none"> ● Tugela Road scheduled to take place Autumn/Winter 2017 ● Grittleton Dead Hill Works due late summer / early Autumn ● Audley Road Chippenham to be assessed by PB for possible works late 2017/early 2018 dependent upon budget ● Regular updates to be provided for CATG meetings 	CATG recommendation – Chippenham Area Board to note update		PB

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
7.	Dropped Kerbs				
7.1.	<p>Chippenham Area Board has resolved:</p> <ul style="list-style-type: none"> That dropped kerbs will be considered once a year in June and dealt with together to maximise the budget Requests for dropped kerbs should demonstrate benefit to community, requests from individuals will not be considered Town/Parish Councils to contribute 25% of the cost in their area. An indication of the average cost of dropped kerbs can be found in A Guide to the Cost of Highways Works 	<ul style="list-style-type: none"> Chippenham CATG meeting scheduled for 13th June 2017 was postponed. Following the local elections, Chippenham Area Board must reconstitute Area Board sub groups. Chippenham Area Board first opportunity to reconstitute the groups was at the Area Board meeting on 26th June 2017. Chippenham CATG meeting was therefore rescheduled for 3rd July 2017; the timetable for dropped kerbs exercise was amended accordingly Chippenham CATG will consider requests below on 3rd July and make recommendations for consideration by Chippenham Area Board on 4th September 2017. 			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
7.2.	4884 – Dropped kerbs near Redlands shops	<ul style="list-style-type: none"> CATG advised of a complaint made by a member of the public about the timetable for considering dropped kerbs requests. The individual understands the rationale for considering requests once a year, but is very unhappy that this won't happen until June 2017. CATG is therefore requested to consider bringing the date of the dropped kerbs exercise forward and undertake it as soon as possible. The timetable was reviewed. CATG noted that the dates were chosen and circulated to provide everyone in the community area with time to submit a request. The CATG noted that if the exercise was brought forward to the Area Board meeting on 13-Mar-17, the time to submit requests would reduce to less than 4 weeks. It was agreed that the original timetable would be retained. The CATG appreciate that there will be some disappointment, but remains of the opinion that the best use of budget and resources is to consider requests together rather than on an individual//ad-hoc basis 19-Apr-17 Town Council confirm support and recommend this request is given top priority CATG agreed that the installation of dropped kerbs at this location was of community benefit Estimated cost for pair £1,200 	<p>CATG recommendation – Chippenham Area Board to allocate funding, conditional upon a contribution from Chippenham Town Council as follows:</p> <ul style="list-style-type: none"> CATG £900 Chippenham Town Council £300 <p>See 8.14: to be moved to Priority One and grouped with all other dropped kerb requests that are approved as part of the 2017 exercise.</p>		VW MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
7.3.	5262 - 25a High Street, The Starlings Sutton Benger SN15 4RQ	<ul style="list-style-type: none"> 29-Mar-17 Sutton Benger Parish Council support this request CATG agreed that the installation of dropped kerbs at this location was of community benefit Estimated cost for pair £1,200 	<p>CATG recommendation – Chippenham Area Board to allocate funding, conditional upon a contribution from Sutton Benger Parish Council as follows:</p> <ul style="list-style-type: none"> CATG £900 Sutton Benger Parish Council £300 <p>See 8.14: to be moved to Priority One and grouped with all other dropped kerb requests that are approved as part of the 2017 exercise.</p>		VW MR
7.4.	5465 - Junction between Eastern Avenue and Villiers Close	<ul style="list-style-type: none"> 19-Apr-17 Chippenham Town Council confirm support for this request CATG agreed that the installation of dropped kerbs at this location was of community benefit Estimated cost for pair £1,400 	<p>CATG recommendation – Chippenham Area Board to allocate funding, conditional upon a contribution from Chippenham Town Council as follows:</p> <ul style="list-style-type: none"> CATG £1,050 Chippenham Town Council £350 <p>See 8.14: to be moved to Priority One and grouped with all other dropped kerb requests that are approved as part of the 2017 exercise.</p>		VW MR
7.5.	5466 - Junction of Ryan Avenue and Chamberlain Rd	<ul style="list-style-type: none"> 19-Apr-17 Chippenham Town Council confirm support for this request CATG agreed that the installation of dropped kerbs at this location was of community benefit Estimated cost for pair £1,400 	<p>CATG recommendation – Chippenham Area Board to allocate funding, conditional upon a contribution from Chippenham Town Council as follows:</p> <ul style="list-style-type: none"> CATG £1,050 Chippenham Town Council £350 <p>See 8.14: to be moved to Priority One and grouped with all other dropped kerb requests that are approved as part of the 2017 exercise.</p>		VW MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
7.6.	5467 - Junction of Ryan Avenue and Culverwell Rd	<ul style="list-style-type: none"> 19-Apr-17 Chippenham Town Council confirm support for this request CATG agreed that the installation of dropped kerbs at this location was of community benefit Estimated cost for pair £1,400 	<p>CATG recommendation – Chippenham Area Board to allocate funding, conditional upon a contribution from Chippenham Town Council as follows:</p> <ul style="list-style-type: none"> CATG £1,050 Chippenham Town Council £350 <p>See 8.14: to be moved to Priority One and grouped with all other dropped kerb requests that are approved as part of the 2017 exercise.</p>		VW MR
7.7.	5468 - Junction of Meadow Close and Ryan Avenue	<ul style="list-style-type: none"> 19-Apr-17 Chippenham Town Council confirm support for this request CATG agreed that the installation of dropped kerbs at this location was of community benefit Estimated cost for pair £1,400 	<p>CATG recommendation – Chippenham Area Board to allocate funding, conditional upon a contribution from Chippenham Town Council as follows:</p> <ul style="list-style-type: none"> CATG £1,050 Chippenham Town Council £350 <p>See 8.14: to be moved to Priority One and grouped with all other dropped kerb requests that are approved as part of the 2017 exercise.</p>		VW MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
7.8.	5484 Greenway Lane near St Pauls Primary School	<ul style="list-style-type: none"> • In 2014 under Taking Action on School Journeys (TAOSJ) a requirement for dropped kerb was identified at this location. Due to insufficient budget the scheme was not implemented. • Requestor has expressed a wish for a “Safe Crossing” not just dropped kerb. • CATG was advised that the installation of “Safe Crossings” has enjoyed a mixed reception. Some drivers and pedestrians are unsure how to treat the informal crossings. Highways officers do not recommend a Safe Crossing for this location. • Highways officer recommends that most appropriate would be a pair of dropped kerbs and yellow “School Keep Clear” on the road. • CATG agreed Highways Officer recommendation. Estimated cost £1,700 are: <ul style="list-style-type: none"> ○ Dropped kerbs £1,200 ○ School Keep Clear £500 	<p>CATG recommendation – Chippenham Area Board to allocate funding, conditional upon a contribution from Chippenham Town Council as follows:</p> <ul style="list-style-type: none"> • CATG £1,275 • Chippenham Town Council £475 <p>See 8.14: to be moved to Priority One and grouped with all other dropped kerb requests that are approved as part of the 2017 exercise.</p>		VW MR
7.9.	Two private individuals Biddestone	Not eligible for consideration	Remind Biddestone Parish Council that requests for dropped kerbs should demonstrate benefit to community, requests from individuals for dropped kerbs cannot be considered.	N/A	VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.	Priority 1 Schemes				
8.1.		<p>CATG agreed that once work orders have been placed for Priority One schemes a full entry not required on Action Tracker:</p> <ul style="list-style-type: none"> • A brief summary will be retained • The row will be “greyed out” to indicate no discussion is required at the CATG meeting • MR will provide updates • The item will be removed once the scheme has been implemented 			MR
8.2.	4327 Hill Corner Road dropped kerb	<ul style="list-style-type: none"> • Ringway have requested temporary road due to restricted. Closure booked for 28/08/17 • MR to update at next CATG meeting 	CATG recommendation – Chippenham Area Board to note update	1	MR
8.3.	3866 Woodlands Road, Chippenham Lamp post 2 Improvements to bus stop	<ul style="list-style-type: none"> • Works order issued • Road markings on ad-hoc list and will be undertaken when crew next in Chippenham area to reduce standing charge cost • MR to update at next CATG meeting 	CATG recommendation – Chippenham Area Board to note update	1	MR
8.4.	3868 Woodlands Road, Chippenham Install a new bus stop, half way along Woodlands Road near Canterbury Street	<ul style="list-style-type: none"> • Works order issued • Road markings on ad-hoc list and will be undertaken when crew next in Chippenham area to reduce standing charge cost • MR to update at next CATG meeting 	CATG recommendation – Chippenham Area Board to note update	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.5.	<p>4172 The Hamlet, Chippenham</p> <p>Vehicles ignoring No Entry signs The Hamlet</p>	<ul style="list-style-type: none"> • Works complete – CATG contribution £6,375 Town Council contribution £2,125 Total cost £8,500 • Minor alteration to footway extension and sign position on North west corner due to shallow HV cable. This has resulted in some unhappiness expressed by residents. • Remedial work to road markings completed – May 17 • 3-Jul-17 NM advised that residents do not feel that the scheme has made any difference, vehicles are still ignoring the sign and speeding. • Residents have suggested the addition of planters would slow vehicles down. Residents may submit a new Community Issue however CATG discussed: <ul style="list-style-type: none"> ○ Potential additional hazard caused by MR pointed out that vehicles weaving ○ Access for refuse and emergency vehicles must be considered ○ Chippenham Town Council does not support reducing the size of the entrance to the Hamlet ○ Metro Count results – see Action Tracker 12th December 2016. <p style="text-align: right;"><i>Cont.</i></p>	<p>CATG recommendation – Chippenham Area Board to note update</p> <p>NPT to be contacted regarding enforcement</p>	1	NM

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
		<ul style="list-style-type: none"> 7-Nov-16 Chippenham Area Board stated: <i>“The issue originator is advised that this scheme (4172) represents all that Wiltshire Council Highways Team can reasonably do to address this issue.”</i> CATG agreed that as previously stated, the responsibility for enforcement lies with the Police. 			
8.6.	4385 B4039 Fowlswick Lane crossroads	<u>Works complete.</u>	CATG recommendation – Chippenham Area Board to note update	1	
8.7.	4615 Lowden Chippenham	<u>Works complete</u>	CATG recommendation – Chippenham Area Board to note update	1	
8.8.	4382 Leigh Delamare / Clapcote	<u>Works complete</u>	CATG recommendation – Chippenham Area Board to note update	1	

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.9.	<p>3013 Blackthorn Mews / Canal Road / Lodge Road Upgrade pedestrian crossing</p>	<ul style="list-style-type: none"> • Scheme supported by Chippenham Town Council on 14 October 2013 • Pedestrian Count identified 791 individuals crossing to access Kings Lodge School and noted: <ul style="list-style-type: none"> ○ Movements in the area have increased due to the Rise Trust building ○ Poor visibility due to parked vehicles • 6-Oct-16 Town Council Planning, Environment & Transport Committee agreed to contribute £2,000 towards the cost of this scheme • MR confirms indicative costs for this scheme £22,800 • Considered by CATG 7-Feb-17. Agreed to recommend a bid to Substantive Scheme 2017-18 supported by a contribution of approximately £5,000 • 13th March 2017, Chippenham Area Board agreed recommendations: <ul style="list-style-type: none"> ○ Indicative costs £22,800 noted ○ To allocate £5,000 from CATG funds, conditional upon the contribution of £2,000 from Chippenham Town Council ○ To submit to substantive scheme in 2017 	CATG to be advised when bids to Substantive Scheme are invited (provisionally summer 2017)	1	MR SD VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.10.	<p>3885 Plough Lane, Kington Langley</p> <p>Extend kerbing Request to extend the kerbing that starts at the school and finishes at the Chapel - extend to the entrance of the Stables in Plough Lane, Kington Langley</p>	<ul style="list-style-type: none"> • Requested by Parish Council. • MR carried out site visit, specialist materials are required. • Cost estimate of £21,039.43. High cost due to specified natural granite kerb and large number of unknowns regarding drainage.MR has identified an alternative option using concrete product £17,500 • MD confirmed Parish Council will support substantive scheme and make financial contribution • Parish Council has discussed and agreed in principle contribution of £2,500 • MR advised indicative costs £17,000 • Considered by CATG 7-Feb-17. Agreed to recommend a bid to Substantive Scheme 2017-18 supported by a contribution of approximately £5,000 • 13th March 2017, Chippenham Area Board agreed recommendations: <ul style="list-style-type: none"> ○ Indicative costs £17,0000 noted ○ To allocate £5,000 from CATG funds, conditional upon the contribution of £2,500 from Kington Langley Parish Council ○ To submit to substantive scheme in 2017 	CATG to be advised when bids to Substantive Scheme are invited (provisionally summer 2017)	1	MR SD VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.11.	<p>4049 near St Marys School, Chippenham</p> <p>Install Safety Barriers to improve pedestrian safety on path near St Marys School</p>	<ul style="list-style-type: none"> • Considered by Town Council 25 June; they supported the installation of safety barriers or similar to improve pedestrian safety • MR will assess land ownership when time permits and provide guidance for CATG at future meeting. • Path is privately owned, where it meets footway it becomes the highway. • MR has assessed site and recommends the installation of another barrier cost £800 • CATG recommendation – Chippenham Area Board to allocate £600 to this scheme, conditional upon a contribution of £200 from Chippenham Town Council. • 16-Jan-17 Chippenham Area Board approved CATG recommendation to allocate £600 to this scheme, conditional upon a contribution of £200 from Chippenham Town Council. • 26-Jan-17 Chippenham Town Council confirms support and contribution of £200 towards the cost of this scheme. • MR confirms costs reduced to £477.55 • Works order issued. Awaiting installation date from contractor 	<p>CATG recommendation – Chippenham Area Board to note update</p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.12.	<p>3979 Sevington Grittleton</p> <p>Request for passing bay to formally constructed due to ongoing damage to verges.</p>	<ul style="list-style-type: none"> • Issue submitted by Grittleton Parish Council. • Increased traffic, additional vehicles including coaches now visiting Sevington Victorian School • MR held site meeting with Parish Councillor McCarron 30-Jan-17 • MR advised creation of passing place and road closure will cost approx. £4,500 • LPa confirmed Grittleton Parish Council will contribute 25% of cost • CATG agreed to recommend that this request is elevated to priority one and request that MR carries out detailed assessment and produces a design • PB will arrange for road planings to be placed at the site to alleviate the situation • 13th March 2017 agreed CATG recommendation; to elevate this request to Priority One and ask the Highways Engineer to carry out a detailed assessment and provide firm costing and design. • Design work complete. To be issued to Parish Council for approval. Temp Road closure required for works duration of approx. 5 days. Anticipated implementation October 2017. 	<p>CATG recommendation – Chippenham Area Board to note update</p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.13.	4764 Level surface at bus stop opposite the Star Inn, The Street Hullavington	<ul style="list-style-type: none"> • 12-Dec-16 CATG reconsidered this request. MD and MR have visited the site and support the request. CATG agreed it was Priority 1. Cost approximately £5,000 • CATG noted that works on the highway require 10 million liability before work may commence. • MR to liaise with Hullavington Parish Council and Neighbourhood Planning Team, design and cost the scheme. • Costs increased from £4,700 to £6404.18 as a result of bank retention works. • New funding contributions are therefore: <ul style="list-style-type: none"> ○ CATG £4,803 (increase of £1,278) ○ Parish £1,601 (increase of £426) • CATG agreed that additional costs should be recommended to the Area Board conditional upon a contribution of £1,601 from Hullavington Parish Council 	<p>CATG recommendation – Chippenham Area Board allocate an additional funding, conditional upon an increased contribution from Hullavington Parish Council as follows:</p> <ul style="list-style-type: none"> • CATG £4,803 (increase of £1,278) • Parish £1,601 (increase of £426) 		

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.14.	<p>4884 – Behind Redlands shops</p> <p>5262 - 25a High Street, The Starlings Sutton Benger SN15 4RQ</p> <p>5465 - Junction between Eastern Avenue and Villiers Close</p> <p>5466 - Junction of Ryan Avenue and Chamberlain Rd</p> <p>5467 - Junction of Ryan Avenue and Culverwell Rd</p> <p>5468 - Junction of Meadow Close and Ryan Avenue</p> <p>5484 Greenway Lane near St Pauls Primary School</p>	<ul style="list-style-type: none"> • Dropped kerbs exercise 2017. As in previous years, requests for dropped kerbs identified as priorities for the community area have been grouped together • The costs for the seven sites are as follows: <ul style="list-style-type: none"> ○ CATG £7,275 ○ Chippenham Town Council £2,125 ○ Sutton Benger Parish Council £300 ○ Total cost £9,700 	<p>CATG recommendation – Chippenham Area Board:</p> <ul style="list-style-type: none"> ➤ Approves the seven sites identified as priorities ➤ Allocates £7,275 - funding conditional upon contributions of <ul style="list-style-type: none"> ○ £2,125 from Chippenham Town Council ○ £300 Sutton Benger Parish Council. 	1	

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
9.	Priority 2/Pending Schemes				
9.1.	<p>4052 B4039 Burton Village</p> <p>Concerns relating to speeding traffic through Village. Request for traffic calming including VAS, coloured surfacing, additional signing and road markings.</p>	<ul style="list-style-type: none"> • 17-Aug-15 Nettleton Parish Council confirms support for this request (Duplicate issue 4070 closed) <ul style="list-style-type: none"> ○ Metro Count results 6-Jun-16: <ul style="list-style-type: none"> ○ The Street (near Pear Tree House) (30mph limit) 85th percentile = 39.4mph ○ Mean = 33.7mph ○ B4039 Hillside (40mph limit) <ul style="list-style-type: none"> ○ 85th percentile = 47.2mph ○ Mean = 40.7mph ○ C161 Near junction of Toll Down Way (30mph limit) <ul style="list-style-type: none"> ○ 85th percentile = 32.0mph ○ Mean = 25.9mph • CATG noted Speedwatch in operation here • MR is awaiting contact from Nettleton Parish Council. Issue to remain 'on hold' 	<p>CATG recommendation – Chippenham Area Board to note update</p>	2	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
9.2.	4967 – Streetlight for Barn Close, Chippenham	<ul style="list-style-type: none"> 8-Dec-16 - Town Council supports this in principle but would request a review to ensure the expense is justified. MR confirmed that new developments will install new lights as part of development, maintenance will carry out repairs MR advised there was no dedicated funding stream to fund street lighting; it is therefore appropriate for requests to be submitted to CATG. MR has approached Atkins for guidance on deliverability and cost. Response awaited. CATG concerned that there is no identified budget for street lighting requests. 	<p>E-mail to be sent to Peter Binley advising that Chippenham CATG is concerned about lack of identified budget for requests for new street lights</p> <p>CATG recommendation – Chippenham Area Board to note update</p>	2	MR
9.3.	4979 – Additional Streetlights requested Wood Lane/Bolts Croft Pewsham	<ul style="list-style-type: none"> 8-Dec-16 The local Member highlighted this as a safety issue and therefore the Town Council supports in principle <u>one</u> streetlight MR to establish whether there is an alternative funding stream for street lighting or whether funding for new streetlights is included in the CATG remit. MR has approached Atkins for guidance on deliverability and cost. Response awaited. CATG concerned that there is no identified budget for street lighting requests 	<p>E-mail to be sent to Peter Binley advising that Chippenham CATG is concerned about lack of identified budget for requests for new street lights</p> <p>CATG recommendation – Chippenham Area Board to note update</p>	2	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
9.4.	<p>5016 - Pedestrian Safety St Mary Street near Snowdrop Nursery</p>	<ul style="list-style-type: none"> • Correspondent requests road signs that indicate children and their parents/carers may be in the area and a pedestrian crossing. • 8-Dec-16 - The Town Council supports in principle warning signs but not a crossing. • Chippenham CATG received advice from the Principal Highways Engineer and concluded that traffic warnings signs are not appropriate at this location for the following reasons: <ol style="list-style-type: none"> 1. This is a central location within a large town and as such all motorists should anticipate pedestrian activity. The Traffic Signs Manual states that warning signs should be used sparingly and not to use them where conditions are “readily apparent”. 2. Approach speeds are low here, particularly during the busier times of the day, and the risk of a collision is considerably reduced. 3. The types of signs available for use on the Highway are prescribed by Regulations. There is no sign prescribed which exactly fits the concern being raised here. 4. The site is located within a designated conservation area which has already been the subject of a sign decluttering exercise. <p>The Nursery School may wish to consider erecting a sign to display their name on their property. The CATG understand that signs erected on private property could be considered as an alternative option but advice should be obtained from the Planning Office in the first instance</p> <p>developmentmanagement@wiltshire.gov.uk</p>	<p>Community Issue to be closed, no further action for CATG or Chippenham Area Board at this time.</p>	2	<p>VW MR</p>

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
10.	New Requests				
10.1.	4703 – Zebra crossing outside St. Peters school on Frogwell	<ul style="list-style-type: none"> Correspondent requests a zebra crossing Referred to Chippenham Town Council for comment 29-Jun-17 			
10.2.	4704 - Zebra Crossing Wedmore Avenue and Malmesbury Road	<ul style="list-style-type: none"> Correspondent requests two zebra crossings Referred to Chippenham Town Council for Comment 29-Jun-17 			
10.3.	5138 - Speeding vehicles and parking issues Old Hardenhuish Lane	<p>Correspondent requests at the very minimum:</p> <ul style="list-style-type: none"> Introduction of a 20mph limit along the lane Monitoring of double yellow lines between 2.30pm and 3pm to ensure compliance. Limiting vehicular access to the Lane only to residents between say 0800 to 0830 and between 1430 and 1500. <p>Considered by Town Council 9-Mar-17. Comments as follows:</p> <ul style="list-style-type: none"> Wiltshire Council be informed that the Town Council feels that other schemes should be explored such as the installation of a 'no entry' sign at the Bristol Road end to stop the road being used as a 'rat run'. It also recommends that Wiltshire Council contact local schools to discuss what could be done under the Taking Action on School Journeys (TAOSJ) scheme. 	Forwarded to Taking Action on School Journeys (TAOSJ) for guidance		

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
10.4.	5159 - Danger to pedestrians and property blind bend London House Corner Hullavington	<p>Correspondent requests:</p> <ul style="list-style-type: none"> • <i>Some speed restriction</i> • <i>Warning of blind bend the continuation of the kerb a warning sign against the building improve the camber</i> <ul style="list-style-type: none"> • Referred to Hullavington Parish Council 10-May-17 • Hullavington Parish Council would like to be informed of the potential solutions to this issue 			MR
10.5.	5246 – Speeding vehicles Malmesbury Road	<p>Correspondent requests:</p> <ol style="list-style-type: none"> 1. <i>Paint 30 road surface speed limit reminders at either end of the section of road noted above.</i> 2. <i>Install illuminated flashing Slow Down 30 speed limit reminder signs in both directions at a mid-point in the stretch of road concerned i.ee around 50 yards north of Wedmore Avenue.</i> 3. <i>Periodic police presence with radar guns.</i> 4. <i>Repaint SLOW road surface sign on the southbound carriageway BEFORE rather than after as now the left-hand bend below Wedmore Avenue.</i> <ul style="list-style-type: none"> • Referred to Chippenham Town Council for comment 29-Jun-17 • Metro Count request form e-mailed to requestor July 2017 			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
10.6.	5263 – Lack of parking restrictions outside Frogwell School	<p>Correspondent requests:</p> <ul style="list-style-type: none"> <i>I would recommend a 20-mph speed limit is applied to Derriads Lane main Frogwell entrance Frogwell and Lords Mead</i> <i>I would recommend zig-zag lines direct in from of the entrance gate with a no parking restriction. This would aid visibility when crossing.</i> <ul style="list-style-type: none"> Referred to Chippenham Town Council for comment 29-Jun-17 			
10.7.	5268 - Safety of school children on Queens Crescent	<p>Correspondent requests:</p> <ul style="list-style-type: none"> <i>Possible speed measurement strips to measure the extent of the amount by which the speed limit is exceeded the peak periods peak school starting ending times.</i> <i>Consider whether a speed limit change or calming measures might be appropriate</i> <ul style="list-style-type: none"> Referred to Chippenham Town Council for comment 29-Jun-17 			
10.8.	5278 - Pedestrian safety at crossing on Malmesbury Road near John Coles Park	<p>Correspondent requests Wiltshire Council to install safety measures:</p> <ul style="list-style-type: none"> <i>I propose that solar powered flashing warning signs are installed before both blind corners, to make motorists aware of the crossing ahead.</i> <i>As it currently stands motorists would not know this crossing was here until there were at it – meaning the risk to pedestrians is high.</i> <ul style="list-style-type: none"> Referred to Chippenham Town Council for comment 29-Jun-17 			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
10.9.	5311 - Size and placement of No Through Road sign St Mary Street	<p>Correspondent requests:</p> <ul style="list-style-type: none"> <i>The simple and most cost-effective answer is to erect a larger sign and site it in a more prominent position.</i> Referred to Chippenham Town Council for comment 29-Jun-17 	Advise Town Council that a solution would be to include a No Through Road sign with Street Name plate. Cost approximately £300.		VW
10.10.	5329 – Inconsiderate parking blocking access and egress to private driveways Allington Way	<p>Correspondent requests:</p> <p><i>A white line across my property to stop these people parking across my drive and blocking vehicles in please.</i></p> <p>Referred to Chippenham Town Council for comment 29-Jun-17</p>			
10.11.	5335 - Speed limit B4039 Upper Castle Combe	<p>Correspondent requests:</p> <p><i>The speed limit needs reducing down to 40mph BEFORE entry into Upper Castle Combe to make pulling out of the junction safer. It goes down to 40mph 400 yards further up the road so this just needs moving back.</i></p> <p>Referred to Castle Combe Parish Council for Comment 29-Jun-17</p>			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
10.12.	5343 - Eastern entry speed limit B4069 Christian Malford	<ul style="list-style-type: none"> • Parish Council requests existing 40mph speed restriction to be changed to a 30mph speed restriction • MR advised county wide review of speed limits on all A and B class roads took place in 2009/10. All sites were assessed against DfT Circular 01/13 and TAL 01/04 • MR also advised that a further review can only take place if there has been a significant change in circumstances since 2009. He advised that in his opinion an independent review would arrive at the same conclusion as the 2009 review i.e. that 40mph is the appropriate speed at this location. • Fee is £2,500 for an independent review • Cabinet Member approval would be needed if CATG wish to proceed with a review. • Suggested alternative solutions: <ul style="list-style-type: none"> ○ Install Village Gateways ○ Install additional Village signage 	<p>Richard Powell (RP) to report back to Parish Council with information from the CATG discussion.</p> <p>RP to advise VW by e-mail of the response from Christian Malford Parish Council</p>		RP
10.13.	5346 - Permission for sign - Charlottes Poultry Upper Wraxall	Referred to North Wraxall Parish Council for comment 19 th June 2017			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
10.14.	5348 - Erosion Upper Common east end Parkers Lane Kington Langley	Parish Council requests installation of new kerbing to follow the eroded line rather than a reinstatement of the old line			
10.15.	5405 - Military Lorry Driver Training on Pewsham Estate	Correspondent requests: <i>Large lorries to be stopped from using the estate roads for training.</i> Referred to Chippenham Town Council for comment 29-Jun-17			
10.16.	5428 - Vehicles jumping lights near Bridge entre	Correspondent requests: <i>Cameras at the lights the Bridge Centre Chippenham</i> Referred to Chippenham Town Council for comment 29-Jun-17			
10.17.	5475 – Speed of traffic Langley Road	Correspondent requests: <i>Maybe some traffic calming measures and more signage.</i> Referred to Chippenham Town Council for Comment 29-Jun-17			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
11.	Requests for Waiting Restrictions				
11.1.	Process for dealing with Waiting Restrictions	<p>CATG was informed that VW and Parking Services Manager hope to meet with Chief Executive of Chippenham Town Council in the next few weeks to seek agreement for the Town Council to participate in the County Wide process</p> <p>CATG was informed that the next review of waiting restrictions in Chippenham is unlikely to take place until 2018/19 at the earliest.</p>	VW to meet with Parking Services Manager and Chief Executive Chippenham Town Council and feedback to next CATG meeting		VW
11.2.	3976 - Parked cars obstructing junction Webbington Road/Claypole Mead	<p>Correspondent requests:</p> <ul style="list-style-type: none"> • <i>Double yellow lines at entrance to road</i> • July 17 Division Councillor asked to clarify whether this request is still relevant 			
11.3.	4091 – Inconsiderate Parking Kington St Michael	<p>Correspondent requests:</p> <ul style="list-style-type: none"> • <i>Double yellow lines requested</i> • July 17 Division Councillor asked to clarify whether this request is still relevant 			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
11.4.	4922 – Parked vehicles near Telephone exchange Cocklebury Rd, Chippenham obscuring view of drivers exiting car park	<ul style="list-style-type: none"> Issue correspondent requests waiting restrictions are altered to improve drivers view CATG agreed that the whole area around the station would benefit from attention. CATG agreed that comments should be forwarded to: <ul style="list-style-type: none"> Tim Martienssen for consideration as part of the Master Plan for the Railway Station The Town Council for consideration within the Neighbourhood Plan WR1 issued to correspondent 23-Mar-17 		N/A	VW
11.5.	5093 – Greenway Lane/Birch Grove	<p>Correspondent requests:</p> <p><i>Yellow lines and speed bumps please.</i></p> <p>WR1 e-mailed 10-May-17</p> <p>31-May-17 Issue Correspondent telephoned and stated that WR1 not received. WR1 e-mailed again 31-May-17</p>			
11.6.	5100 Residents parking scheme requested for Ashfield Road	<ul style="list-style-type: none"> Residents have also approached Chippenham Town Council directly regarding this request Chippenham Town Council is using its next newsletter to consult with residents regarding parking July 2017 WR1 to be issued correspondent 	Town Council to update CATG on the responses to the parking consultation		AJ VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
11.7.	5207 - Lowden Avenue	<p>Correspondent requests:</p> <ul style="list-style-type: none"> <i>Is it possible to have a double yellow line painted across our driveway extended enough to allow us to swing the car around and straighten up? There is always a car parked opposite as well.</i> WR1 issued to correspondent 20-Jun-17 			
11.8.	5229 – Parliament Street	<p>Correspondent requests:</p> <ul style="list-style-type: none"> <i>Yellow lines or a disabled bay for me outside my house</i> WR1 e-mailed July 2017 See also 5368 			
11.9.	5298 – Frogwell Park, Chippenham	<p>Correspondent requests:</p> <ul style="list-style-type: none"> <i>Either yellow lines or parking permits</i> WR1 completed and sent to Cllr Hutton 	Cllr Hutton to forward completed form to VW		
11.10.	5341 - Inconsiderate parking blocking private driveways Sidneywood Court	<p>Correspondent requests:</p> <ul style="list-style-type: none"> <i>Place a sign asking people not to park opposite the drive ways or yellow lines to stop people parking there.</i> WR1 issued for completion & return 			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
11.11.	5345 – Malmesbury Road/Greenway Lane	<p>Correspondent states:</p> <ul style="list-style-type: none"> <i>Cars parking close to the junction making the junction dangerous to negotiate. Cars exit onto Malmesbury Road from Greenway Avenue by driving on the wrong side of the road and can come face to face with cars entering Greenway Avenue creating a collision risk.</i> <i>Double yellow lines would keep parked cars away from the junction helping reduce the collision risk</i> WR1 form e-mailed to requestor July 2017 			
11.12.	5365 – Bucklands Grove	<ul style="list-style-type: none"> See 5373 Correspondent requests: <i>Painting yellow lines at the entrance to the grove and a sign erected restricting parking in the grove to residents only</i> WR1 form e-mailed to requestor July 2017 			
11.13.	5368 – Parliament Street	<ul style="list-style-type: none"> See 5229 Parked vehicles preventing access to refuse lorries etc. WR1 form posted to requestor (no e-mail) for completion and return July 2017 			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
11.14.	5373 – Bucklands Grove	<ul style="list-style-type: none"> • See 5365 • Correspondent requests double yellow lines on the bend between London Road and Bucklands Grove and to restrict parking to the allocated tarmaced spaces provided. • WR1 form posted to requestor (no e-mail) for completion and return July 2017 			
12.	Pavement Improvement Exercise				
	Funding for improvements to Footways 2017/18 announced by the Cabinet Member for Highways	<ul style="list-style-type: none"> • CATG has been provided with a budget of £11,000 for allocation to Improve Footways in the Chippenham Community Area • Process/criteria to be confirmed • Requests have already been submitted in advance of the scheme launch: <ul style="list-style-type: none"> ○ From Picketleaze Bridge point to 7-23 Picketleaze Cllr Peter Hutton) ○ From 22 Frogwell to 28a Frogwell (Cllr Peter Hutton) ○ Westbrook Close, the cul-de-sac (Cllr Peter Hutton) ○ The cul-de-sac of 15,17,19,21,23, Derriads Lane (Cllr Peter Hutton) 	<ul style="list-style-type: none"> • Circulate PBs list of Footways that have already been measured and costed to Town, Parish Council and invite comments • Invite Town Council to submit top 10 Footways for consideration in addition to PBs existing list • Invite Parish Councils to each submit top 2 Footways for consideration in addition to PBs existing list 		PB VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
		<ul style="list-style-type: none"> • PB confirmed that he already has a list of Footways that have been surveyed and costed as follows: • Replacement/re-bed slabs <ul style="list-style-type: none"> ○ High Street, Chippenham • Resurfacing: <ul style="list-style-type: none"> ○ Brookwell Close, Chippenham ○ Brookwell Close, Ridings Mead FW ○ Brookwell Close, West Side FW ○ Greenway Lane, Chippenham o/s Co-op ○ Clifton Close, Chippenham ○ Church Road, Christian Malford ○ John Aubrey Close, Yatton Keynell ○ Lowden Road to A4 Rowden, Chippenham ○ St Margarets Gardens to A4 Rowden, Chippenham • CATG agreed that PBs list of pavements to be circulated to Town & Parish Councils with an invitation to comment about which they wish to see given highest priority • Town Council to be invited to submit top 10 Footways for consideration in addition to the list circulated on behalf of PB • Parish Councils to be invited to each submit top 2 Footways for consideration in addition to list circulated on behalf of PB 			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
13.	AOB				
	Funding for dropped kerbs on existing estates	CATG was of the opinion that many existing estates lack dropped kerbs CATG agreed that CIL/Section 106 funds from new development should help to pay for dropped kerbs on existing estates.	E-mail to be sent to Planning Department to urge that CIL and/or section 106 money should be used to fund dropped kerbs on existing estates	N/A	VW

Chippenham Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.
2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£5,349.53**

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

- 5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications - none

Chippenham CATG

Budget 2017 -18

£18,087.00	CATG Allocation 2017-18
£12,942.31	2016 -17 underspend

Contributions

£200.00	Chipp TC Woodland Road bus stops (invoice not yet issued)
£2,000.00	Chipp TC for Phase 2 drop kerbs TBC (invoice not yet issued)
£712.87	Chipp without PC Fowlswick Crossroads (invoice issued)
£2,125.00	Chipp TC The Hamlet (invoice issued)
£250.00	Grittleton PC - Clapcote and L Delamare Boundary signs (invoice issued)
£119.39	St Mary's School pedestrian barrier
£1,175.00	Hullavington bus stop by Star Inn
£1,125.00	Grittleton PC - Sevington Passing bays

Total Budget 2017-18

£38,736.57

Scheme Commitments carried forward

Woodlands Road - New bus stops	£800.00	Estimate
Chippenham drop kerbs Phase 2A x 1 site	£3,930.31	Estimate (Hill corner road)
Hullavington bus stop by star inn	£4,700.00	(Increase in cost to £6,404.18 to be agreed)
St Mary's School pedestrian barrier	£477.55	
Sevington Passing bays	£4,500.00	Cost be confirmed.

New Schemes

Blackthorn Mews - Pedestrian improvements	£5,000.00	Provisional figure as contribution to Sustantive bid
Kington Langley The common - Kerbing / Drainage works	£5,000.00	Provisional figure as contribution to Sustantive bid

Current Commitment 2017-18 **£24,407.86**

Remaining Budget 2017 -18 **£14,328.71**

